

ROSS READY

A little pre-work to make ROSS life easier.

Refresh My Memory

Release Notes

Maybe over the winter you didn't long on to ROSS that much, or not at all! You'll want a little update on what's new or different in ROSS.

Every time we deploy a new version of ROSS, review the Release Notices page on the ROSS website at <http://ross.nwcg.gov>. Once on the Release Notices page, you will find a list of "Release Notes" links for each release version of ROSS and the date associated to the deployment of that release.

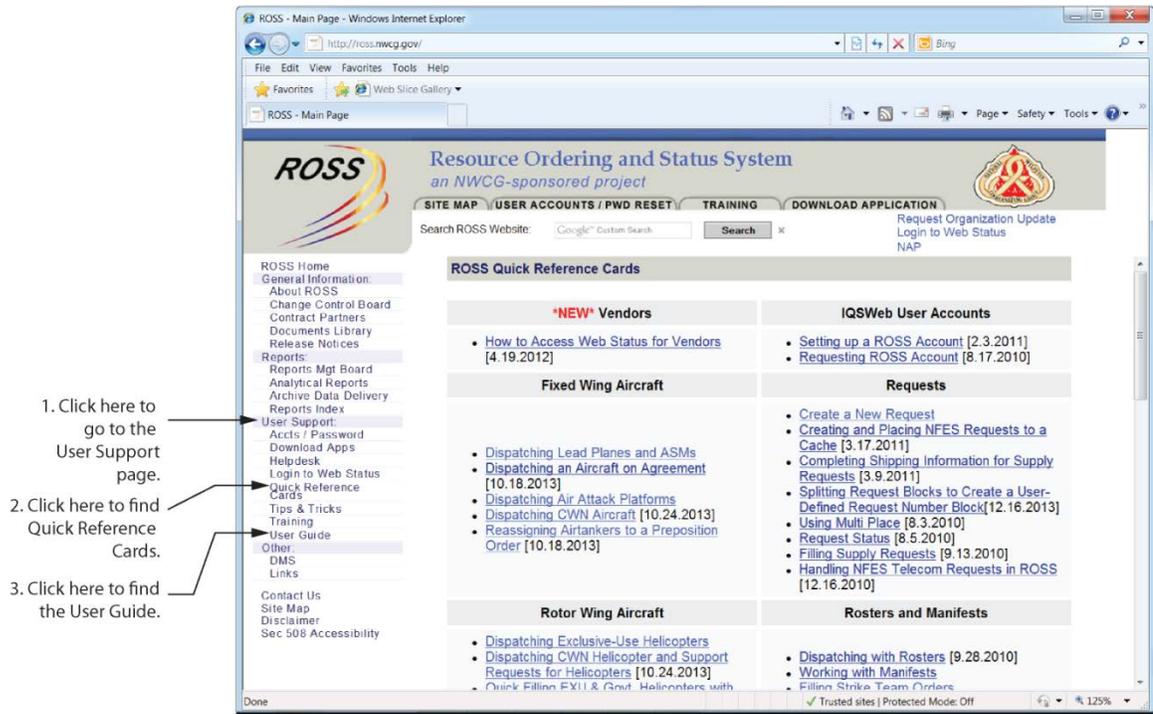
1. Click here to find out the latest in ROSS!

2. Click here to review the changes since you last logged on!

The screenshot shows the ROSS website interface. The main content area is titled "Archived Documents Library" and contains two columns: "Release Notes" and "ROSS Related Documents". The "Release Notes" column lists various versions of ROSS with their corresponding dates, such as "Version 2.16" (2014.2.10) and "Version NAP 1.3 and OIS 1.3" (2013.11.20). The "ROSS Related Documents" column lists "Message Board" entries for various years (2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007) and "Agency Implementation Notices" for various agencies like the National Wildfire Coordinating Group, USDA Forest Service, and US DOI Bureau of Land Management.

Dispatch Refreshers

How soon we forget! Just last fall dispatching in ROSS seemed so second nature. But after a long winter, not so much! Organized refreshers help get you back in the swing of things. [Quick Reference](#) cards and the [User Guide](#) can help too. Find them on all on the User Support menu on the ROSS web page.



Data Management

“He that rises late must trot all day.”

Benjamin Franklin

Contracts and Contract Resources

Updating contracts and resources keeps us so busy every spring. Making sure these are up-to-date in ROSS is important.

But did you know that if you share resources or the contract itself with other offices, you must make sure those access rights are granted? And if another office shares its resources or contracts with you, be sure to double check with that office. Make sure they have set you up with access before you need to use those resources.

And don't forget to attach resources to a contract when it's appropriate.

Remember these points about Contracting and Contract Resources:

- **Global Access** - Allows all dispatch organizations to assign resources from the contract to a request. Global Access must be designated by the Managing Dispatch organization.

- **Organizations with Direct Access** – Other dispatch offices may view and assign resource items on the Contract via the Pending Request screen. They cannot edit the contract. The managing dispatch must designate the organizations with Direct Access.

Resources (all kinds of them)

If you open your Resource Status screen and it goes on forever, consider these options:

- Only enter Resources you want to status into ROSS. Resources you won't status just clutter the system. You can assign those on the fly.
- Merge, remove and/or delete duplicate resources. Then you will always assign the right one and not have Assignment Histories scattered all over the board.

Web Status

Every morning it is the same thing. All your resources start reporting their status at the same time and you start updating status in ROSS. Save yourself some time by putting those resources to work by statusing themselves.

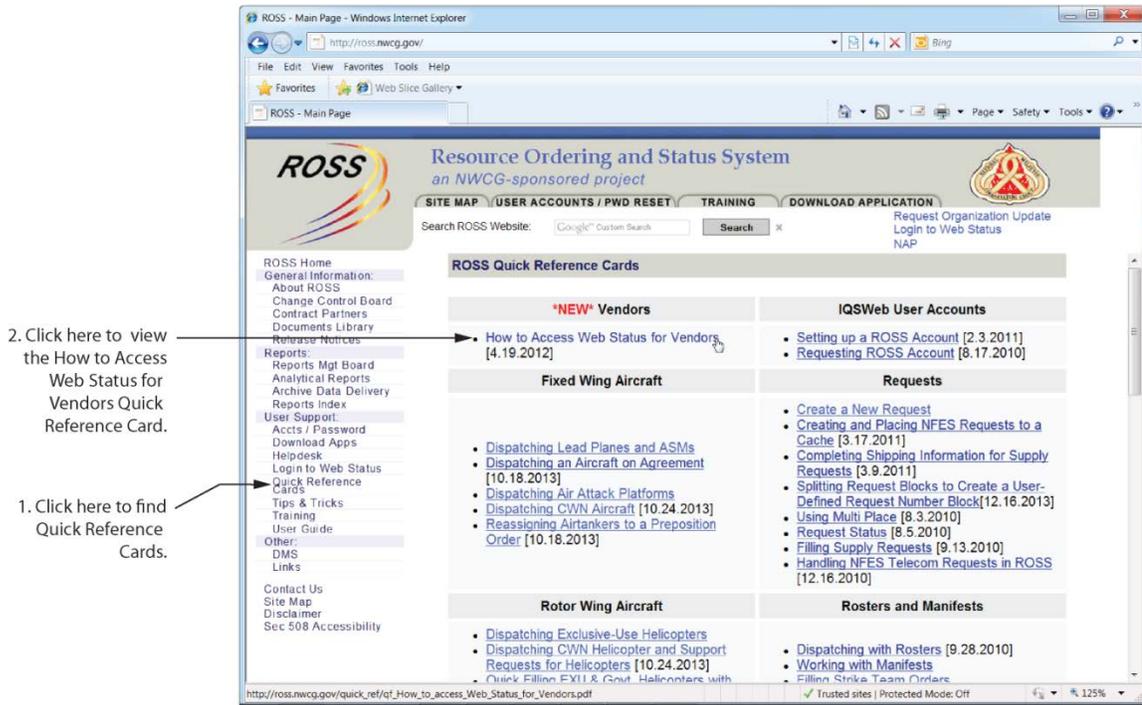
Vendor Representatives

Vendor Reps are happy to status their own resources. When they do, you can obtain a history of:

- When the vendor statused that resource.
- The current status of that resource.

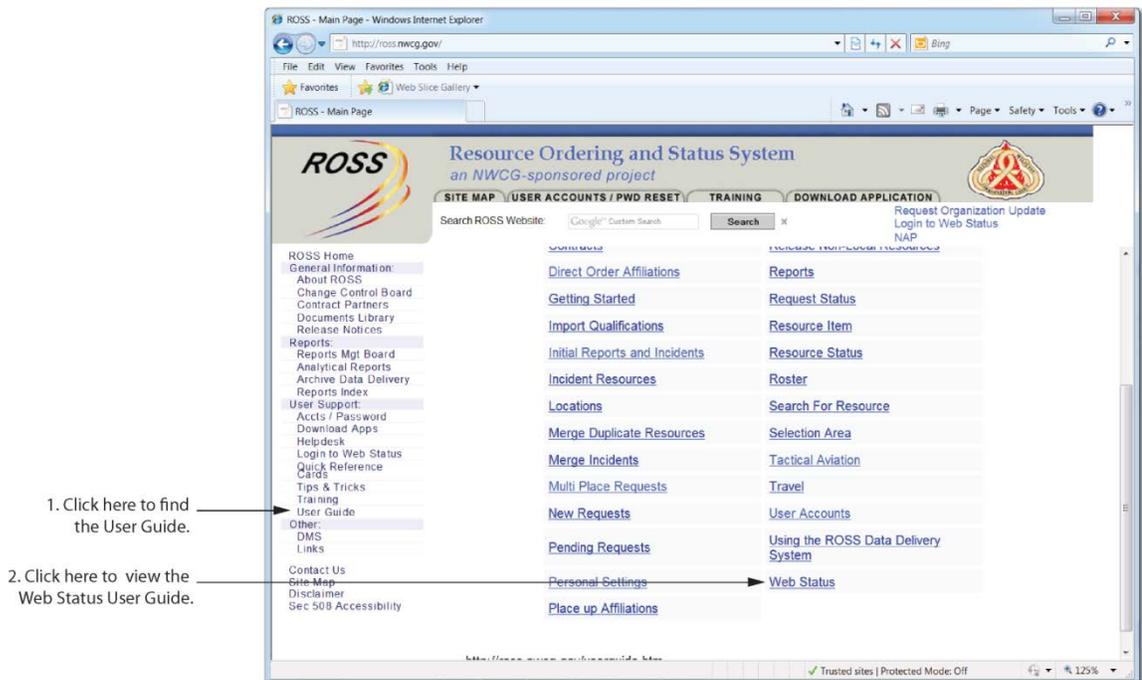
All you have to do is assign the vendor a Web Status account.

There is a handy [How to Access Web Status for Vendors](#) Quick Reference Card that will walk the vendor through process of statusing their resources.



Supervisor and Overhead Web Status

You can save yourself a lot of work by allowing individuals to status themselves and supervisors statusing their employees (or an entire area for that matter). It's quick and easy and the [Web Status](#) User Guide can walk them through the “How Tos” of web status.



Pre-Orders

Pre-Orders make dispatching teams and other groups a snap. Double check and make sure your pre-orders are set up so that, when the rubber hits the road, it is just an easy click to create all the requests.

1. Click here to find the User Guide.

2. Click here to view the Pre Orders User Guide.

Rosters

Rosters are another way to make dispatching easier. Create your Rosters ahead of time so you can easily use all or part of the Roster to get stuff moving. Take a peek at the [Dispatching with Rosters](#) Quick Reference Card to see how to use Rosters or the [Roster User Guide](#) for the big picture of setting them up.

ROSS - Main Page - Windows Internet Explorer

http://ross.nwcg.gov/

Resource Ordering and Status System
an NWCG-sponsored project

SITE MAP | USER ACCOUNTS / PWD RESET | TRAINING | DOWNLOAD APPLICATION

Search ROSS Website: Search

Request Organization Update
Login to Web Status
NAP

ROSS Home
General Information:
About ROSS
Change Control Board
Contract Partners
Documents Library
Release Notices

Reports:
Reports Mgt Board
Analytical Reports
Archive Data Delivery
Reports Index
User Support:
Accts / Password
Download Apps
Helpdesk
Login to Web Status
Quick Reference
Cards
Tips & Tricks
Training
User Guide
Other:
DMS
Links

Contact Us
Site Map
Disclaimer
Sec 508 Accessibility

• [Reassigning Airlankers to a Preposition Order \[10.18.2013\]](#)

Rotor Wing Aircraft

- [Dispatching Exclusive-Use Helicopters](#)
- [Dispatching CWA Helicopters and Support Requests for Helicopters \[10.24.2013\]](#)
- [Quick Filling EXU & Govt. Helicopters with Rosters](#)

Demob

- [Demobing Resources from the Incident Resource Screen \[12.16.2013\]](#)

Incident

- [New Incident](#)
- [Transferring an Incident \[3.15.2010\]](#)

Access to ROSS (NAP)

- [What to do after ROSS deployment Version 2.14.1 \[3.5.2012\]](#)
- [Getting Started with NAP \[12.13.2013\]](#)

Rosters and Manifests

- [Request Status \[8.5.2010\]](#)
- [Filing Supply Requests \[9.13.2010\]](#)
- [Handling NFES Telecom Requests in ROSS \[12.16.2010\]](#)

Smokejumper

- [Smokejumpers - Fill with Assignment Roster using Configuration \[8.10.2010\]](#)
- [Smokejumpers - Fill with Assignment Roster using Master Roster \[8.6.2010\]](#)
- [Smokejumpers - Fill with Single Resource \[8.9.2010\]](#)
- [Smokejumpers - Build a Roster From Scratch \[8.19.2010\]](#)

Analytical Reports

- [What's new for ROSS Analytical Reports](#)

1. Click here to find Quick Reference Cards. → [Quick Reference Cards](#)

2. Click here to find Dispatching with Rosters. → [Dispatching with Rosters](#)

http://ross.nwcg.gov/download_app.htm

ROSS - Main Page - Windows Internet Explorer

http://ross.nwcg.gov/

Resource Ordering and Status System
an NWCG-sponsored project

SITE MAP | USER ACCOUNTS / PWD RESET | TRAINING | DOWNLOAD APPLICATION

Search ROSS Website: Search

Request Organization Update
Login to Web Status
NAP

ROSS Home
General Information:
About ROSS
Change Control Board
Contract Partners
Documents Library
Release Notices

Reports:
Reports Mgt Board
Analytical Reports
Archive Data Delivery
Reports Index
User Support:
Accts / Password
Download Apps
Helpdesk
Login to Web Status
Quick Reference
Cards
Tips & Tricks
Training
User Guide
Other:
DMS
Links

Contact Us
Site Map
Disclaimer
Sec 508 Accessibility

ROSS User Guide

The User Guide is updated as needed. Be sure to have the latest version and please only print the pages you need.

About this Guide	PreOrders
Airports	Query Studio
Aviation Hazards	Quick Fill
Catalog	Release Authorization
Contracts	Release Non-Local Resources
Direct Order Affiliations	Reports
Getting Started	Request Status
Import Qualifications	Resource Item
Initial Reports and Incidents	Resource Status
Incident Resources	Roster
Locations	Search For Resource
Merge Duplicate Resources	Selection Area

1. Click here to find the User Guide. → [User Guide](#)

2. Click here to view the Roster User Guide. → [Roster](#)

Trusted sites | Protected Mode: Off

Standard Operating Procedures (SOPs) and Disaster Recovery Plans

Everyone in your office must be on the same page for your business rules for using ROSS. There are two documents that can help keep everyone in the know.

- **ROSS SOP** - If you have a ROSS SOP (hooray for you by the way), make sure it is updated and everyone in the office is familiar with it and knows its location. If you don't have an SOP, it could be helpful in your office. Don't reinvent the wheel though; ask another office to use their SOP as a template.
- **ROSS Business Resumption Plan** - We hope you never need it, but if you do, you will really, really be glad you filled out ahead of time. The [Business Resumption Plan](#) template on the ROSS page helps you easily create one that includes:
 - IRM after hour contacts for when your network goes *KAPUT* at midnight.
 - Alternate locations and ways you can access ROSS when your office just can't access the network.
 - Pre-Identified dispatch office that can cover for you if your office and the other options are not able to access ROSS.

1. Click here to go to the Documents Library

2. Click here to view the Business Resumption Plan.