



COST REPORT DEFINITIONS

Sort Categories

Most of the Sort Category reports described below can be run with the following parameters:

- Reports Only, Graph Only or Reports And Graph
- Grouped by Accounting Code, Agency, Payment Agency, Cost Group, Unit ID or Incident.
- Selected Date Range.
- Additional filters that are specific by report.

Group Category Summary

This option creates a report and/or graph by day including all days from the start date of the incident. Each day is a separate column in the report and is summarized by item codes, with a total at the bottom of each day

Summary by Resource

This option creates a report similar to the group category summary, but with more detail. Instead of being summarized by item code, this report breaks out each resource into a separate line, with a summary total by item code.

Summary for Current Day

This option creates a report with two columns containing a summary of the costs for the current system date and the costs to date.

Detail by Resource Report

This option creates a report, grouped by Item code, with a section for each resource. The resource section includes a detailed cost record for each day the resource has generated costs on the incident. The report can be run for all non-overhead resources or for all overhead resources.

Group Category Total

This option creates a summary report and/or graph by group Category. The report will contain a column for each item in the group category. For example, if Agency is selected as the group category, there would be a summary column for each agency.

Aircraft

- **Aircraft Detail Report** - This report identifies the aircraft costs based on those resources that were assigned **Aircraft item codes** (i.e.AT).

Other Categories

Analysis:

- **Resource Cost**- This report identifies the average cost by Item Code or by resource that exceeds a preset standard cost.
- **Exception** – This set of reports includes five specific exception reports for use in analyzing cost data, and improving the accuracy of costs.
 - Resources with no actual time posted.
 - Resources daily cost exceeds \$10,000. The user can also specify a different amount.
 - Resources with actual time postings, but 3 or more days of unposted time. The user can also specify any number of days.
 - Resources with no agency assigned.
 - Resources with missing assign dates or status is F.
- **Resource/Item Code by Cost**—Report grouped by Item Code including all resources sorted by highest to lowest cost.
- **Resource/Item Code by Cost Overhead**—Overhead only report grouped by Item Code including all resources sorted by highest to lowest cost.

Cost Share:

- **Cost Share Summary** - This report identifies the **Daily Cost** for the **Shift** on the listed dates. It also identifies, by Agency, the percentage of the cost obligations for the **Shift** on the listed dates.
- **Cost Share by Shift and Item Code** - This report identifies the **Daily Cost** for the **Shift** and **Item Code** on the listed dates. It also identifies the **Agency** percentage of the cost obligations for the **Shift** and **Item Code** on the listed dates.
- **Cost Share Detail** - This report contains detailed **Cost Share** information for listed **Shifts** and **Resources**. This information includes **Daily Cost by Agency**.
- **Cost Share Resource Worksheet** - This report contains **Cost Share** information for listed Resources. This information includes **Daily Cost, by Agency**.