Vendor Web Status

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- If you have completed a step in the past or recently, please go to the next step or whichever step you are on. Many vendors got IROC access last year and you only need one account per user, per company.
- Chrome is the preferred browser

Video link for overview of requesting a Vendor Web Status account:

https://iroc.nwcg.gov/kb_view.do?sysparm_article=KB0010252

1. IROC Access - Authenticate using eAuthentication or Login.gov

From the FAMIT Dashboard (https://iwfirp.nwcg.gov/) Authenticate to the FAMIT Dashboard using either eAuthentication or Login.gov depending on which one you have. If you have both, use eAuth.

Note: If you do not have either of these types of accounts you will have to request a new one, which you can do by clicking on the links on the FAMIT dashboard, and then creating a new account. VIPR users will already have an eauthenticate account and can use that account for this process.

After logging in, you will be presented with a tile page of available applications. Click on the IROC tile to launch the application.
The first time you click on the IROC tile, you will be asked to enter your Standard iNAP Account credentials. This will link the FAMAuth account to the iNAP account. If you have an iNAP account already, choose the I have an iNAP profile already button. If you do not have an iNAP account, you will need to request one at this point by choosing the I do not have an iNAP profile yet option. See Requesting an iNAP account below.

Link account with existing iNAP account

Enter your iNAP email address, and select Submit
Note: iNAP will email your PIN to the email address provided. The email will come from donotreply@nwcg.gov

Enter your PIN that was emailed to you and select Submit.

Review your profile for accuracy, and select Save
Note: If logged in via Login.gov then under “Linked accounts” it shows you have linked your Login.gov account with your iNAP profile. If logged in via eAuthentication then under “Linked accounts” it shows you have linked your eAuthentication account with your iNAP profile.
Note: A known error message pops up if you still have another tab with iNAP open while trying to link your iNAP to your Login.gov or e-Auth account. Close the other tab that has iNAP open and you will be able to proceed, however you may need to refresh the browser.

Requesting an iNAP Profile

After choosing the I do not have an iNAP profile yet and clicking next, the Enter User Information tab will pop-up. Fill in the required information. Choose Contractor/Vendor for Primary affiliation. If it asks for a DUNS number, then please put that in as well. Then click Next.
On the Application Access portion choose IROC – Interagency Resource Ordering Capability and for the Instance(s) choose PROD (Standard). Enter your contracting officer's information for the Contacts name, Title, Phone Number, and email. Then click Submit.
Click **No, submit my request** for additional access.

Note: You will see the below page display. You have successfully requested a new iNAP profile that will be connected to your new Login.gov or eAuthentication account.

You have now requested your iNAP account and will need to wait for it to be approved. Please note, this can take up to 3 business days to occur. Also, if you do not have an active contract in IROC, your request will not be approved until you have a contract. **Once approved you will receive 4 emails from donotreply@nwcg.gov.** After you receive the emails, you will be able to proceed.

**Emails from donotreply@nwcg.gov:**
- Application Access for IROC-PROD Approved
- Application Role Request for IROC-PROD Approved
- iNAP User Account Information (Username) keep this one
- iNAP User Account Information (Temporary Password) if you get this temporary password email for iNAP disregard-delete it

Login to https://iwfirp.nwcg.gov again and click “Access” on the IROC application. Read the “Rules of behavior” and select Accept.
You will receive a message on the screen that you are leaving iNAP.

**You have successfully created an iNAP profile that is linked to your Login.gov or eAuthentication account. This is a onetime process.** The next time you click the Access button on the application tile you wish to use you will be redirected to the FAM application.

**Proceed to Step 2**
2. IROC - Vendor Web Status Request

You will need to have completed step 2 and logged into the FAMIT dashboard (https://iwfirp.nwcg.gov/index.html) using either your eAuth account or your login.gov account and have linked your account through iNAP to complete the steps below.

Once you have clicked on the IROC tile Access link, the below page will appear. You will need to enter a New Access Request. You can choose from either of the options below to input a new request.

A new screen will fill your screen, see below. Under “Which type of access you’re requesting?” choose Vendor Web Status from the dropdown.

Under the “Please select your vendor organization.”, you can either start typing your company name or you can click on the magnifying glass and look for your company that way. Note: The spacing, punctuation and spelling are all specific, so use the name put on your contract.

You can put in comments if you would like, but that is not required.

Click the Submit button when your information has been entered.
Your request will have to be approved by an IROC SME, not your local dispatch center, to ensure the request is correct and that it isn’t a duplicate. This process can take up to 3 business days. You will get an email when your access request has been approved. Proceed to Step 3.

3. Statusing Equipment

Once your Vendor Web Status Access request has been approved, login into IROC through the FAMIT Dashboard https://iwfirp.nwcg.gov/index.html with your Login.gov or e-Authenticate account.

You can either use the Filter Navigator at the top left side of the screen to type in the word “Web” and then click on Web Status or you can click on the icon that looks like a file box and choose Web Status. Once you click on Web Status a new option will populate below, Web Status Resource Manager.

Once you click on Web Status Resource Manager, a new window will pop-up. This is the window that will allow you to status your resources.

You can multi-select equipment using the check boxes on the left side of the screen. Then choose either the Set Available Area button or the Set Resource Status button.
**Set Available Area**

In the pop-up box, choose Local, State, National, or GACC from the drop-down. Then click Update, and then click close.

- Local – Resource is available to the dispatch area that your resource is contracted under.
- State - Resource is available to the state your resource is contracted in.
- Geographic - Resource is available to the Geographic area your resource is contracted in. Picture of geographic areas to the right.
- National - Resource is available to anywhere in the Nation.

**Set Resource Status**

In the pop-up box, choose either Available or Unavailable. Then click Update and then Click close.

Note: If your resource is at an incident, mob enroute, demob enroute, etc. it will show that way in resource status and you will not be able to update its availability. If your resource is showing “returned form assignment” it will be unavailable until you change its status.

Note: Some pieces of equipment have more than one contract and can be different types of resources. If that is the case, they will not show up individually, the primary qualification will show in the list of resources but if you highlight the resource and look on the right side of the screen and click the qualifications tab, it will show what that resource is contracted as.
Troubleshooting and Links

Helpdesk Information
Webpage: https://iiahelpdesk.nwcg.gov/
Toll-Free: 866-224-7677

Helpful Links
iNAP: https://nap.nwcg.gov/NAP/
FAMIT Dashboard: https://iwfirp.nwcg.gov/index.html
Login.gov: https://secure.login.gov/?request_id=1168e209-5984-4102-83df-c1a61a1954f2
Dispatch – Rejecting wrong type of access requests

In DMT, people with Dispatch Manager Access can approve most types of access requests. Sometimes users put in for the wrong type of access. The IROC SME’s approve all vendor requests, so if you get a different type of an access request for a vendor, please reject the request, and ask them to put in for Vendor Web Status. The most common request we have been seeing is, self-status.

In DMT go to the My Organization Approvals. This screen will have access requests that have come in for resources in your center. You will want to look at the ones that have a Status of New.

Click on the information icon of the request to manage the request. If a user has requested the correct access you can click the approve button. If they have not requested the correct access use the Additional Comments section to let them know why you are rejecting the request and then click the Reject Request button.

Example for Vendors that request the wrong access to IROC:

It appears you are a vendor, so this request has been rejected. Please submit a new request for Vendor Web Status.