## **ROSS USER NOTICES**

#### What is the ROSS User Notice email list?

The ROSS User Notice email list is compiled of dispatch offices and individuals who have subscribed to the list. Members receive Resource Ordering and Status System (ROSS) and the Ness Application Portal (NAP) maintenance and outage information.

## Why should I subscribe to the ROSS User Notices email list?

ROSS User Notice emails provide timely, first hand notification to you on planned outages (version updates, recycles, etc.) and unplanned outages (slowness, widespread connectivity problems, etc.)

### Who should receive the ROSS User Notices emails?

The ROSS team recommends dispatch offices and individuals who depend on ROSS or the NAP's availability subscribe to the emails.

# How do I start receiving emails?

You must subscribe to the list to receive notifications. It is simple to subscribe.

### Here's how:

- 1. Go to the ROSS user notice list web site.
- 2. Under **Subscribing to Ross-user-notice**, enter your information and then select **Subscribe**.
- 3. You will be sent an email requesting confirmation.
- Once confirmation is received, your request is held for approval by the list moderator.

- 5. You will be notified of the moderator's decision by email.
- 6. This is a hidden list, which means only the list administrator can see the members and the members do not show on the email messages.