

# Placing Requests Using Multi Place

DATE: 12/28/16

VERSION 2.16

## To select and place multiple pending requests from a single incident

- 1 On the **Request** menu, click **Multi Place Requests** or click **MP**
- 2 On the **Multi Place Requests** screen, click to select the **Incident** and **Unit ID** of your choice.
- 3 Under **Select Filter Criteria for Pending Requests**, click to select the filter criteria of your choice.  
*Step #3 is optional.*
- 4 Under **Select Pending Request(s)**, click to select the **Requested item(s)** that you want to place to the selected **Unit ID**.
- 5 Click **Action** and then click **Place Request**.

6 On the **ROSS Confirmation Message** dialog box, click **Yes** to confirm or click **No** to cancel.

7 On the **Request Action Message** dialog box, click **OK**

## To sort Unit IDs based on proximity to the Incident

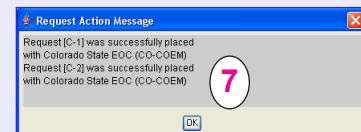
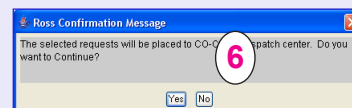
A On the **Multi Place Requests** screen, click to select the **Incident** of your choice.

B Click to select the **Sort by Proximity to Incident** check box, and then click to select the **Unit ID** of your choice.

The screenshot shows the 'Multi Place Requests' window. At the top, there are buttons for 'REQ', 'IR', 'PR', 'MP', 'RS', 'TL', 'RE', and 'P'. The 'MP' button is highlighted with a circled '1'. Below this, there are fields for 'Incident' (CO-COS-000002 Gopher Gulch) and 'Unit To Place To' (CO-COEM). A 'Sort by Proximity to Incident' checkbox is checked, with a circled 'B' next to it. Below these are filter criteria for 'Catalog', 'Catalog Category', and 'Requested Item', all set to '\*\*ALL\*\*'. A circled '3' is next to the filter section. A table of pending requests is shown below, with a circled '4' next to it. The table has columns: NR, Req #, Qty, Requested Item, Requesting Unit, Need Date/Time, Avail Natl, Avail GACC, Rsvrd Natl, and Rsvrd GACC. Two rows are visible: C-1 (Crew, Type 2) and C-2 (Crew, Strike Team, Ty). At the bottom, there are radio buttons for 'Requested Item', 'Government Controlled', and 'OWN / Agreement'. A circled '5' is next to the 'Place Request' button in the context menu.

*If you click the CWN/Agreement option, N/A will display in the RsvrdNatl and Rsvrd GACC columns.*

*At the GACC or NICC level, the Multi Place screen allows you to move many requests at one time. For expanded dispatch operations, use the Multi Place Requests screen when local resources have been exhausted.*



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