Tactical Aviation - dispatching tactical aircraft

This User Guide explains how to dispatch tactical aviation resources, including how to:

- filter for a specific tactical aircraft
- filter for a specific incident
- view a tactical aviation resource
- change the availability status for a tactical aviation resource
- set an unavailability period for a tactical aviation resource
- fill pending requests for tactical aviation resources
- set ATD/ETE for tactical aviation resources
- assign tactical aircraft to an incident
- divert a tactical aviation resource
- reassign a tactical aviation resource
- release tactical aircraft
- place up a request for tactical aircraft.

For more information about assigning and/or diverting tactical aircraft using Quick fill see, “Quick Fill - expediting resources and requests.”

To access the Tactical Aviation screen

You must have the Aircraft Dispatcher role to access and use the Tactical Aviation screen.

- On the Resource menu, click Tactical Aviation, or click the Go to Tactical Aviation Screen button.
Tactical Aviation screen - Resources tab
Tactical Aviation screen - Requests tab

To filter for a specific tactical aircraft

1. On the Tactical Aviation screen under Set Filter for Tactical Aviation Resources, complete one or more of the following text boxes:
   - Request #
   - Catalog
   - Catalog Item.

   Perform a wildcard search by using the asterisk (*).

2. Click the Filter Resources button.
To filter for a specific incident

1. On the Tactical Aviation screen under Set Filter for Incidents, complete one or more of the following text boxes
   - Name
   - Incident #.
2. Click the Filter Incidents button.

To view a tactical aviation resource

1. On the Resources tab, search for and then click the Resource Name of your choice.
2. Click the View button, and then click View Resource.
3. When finished reviewing the resource, click Close.

The following graphic shows the View Resource dialog box.

To change the availability status for a tactical aviation resource

1. On the Resources tab, search for and then click the Resource Name of your choice.
2. Click the Select Status drop-down arrow, click the Availability Status of your choice, and then click the Set Availability button.
To set an unavailability period for a tactical aviation resource

1. On the Resources tab, search for and then click the Resource Name of your choice, and then click the Set Unavailability Periods button.

2. On the Unavailability Periods dialog box, click the New button.

3. Click the Select Dates button, complete the Begin Date and End Date on the Set Dates dialog box, and then click OK.

4. Click the Reason drop-down arrow, click the Unavailability Reason of your choice, and then click the Save button.

5. When finished setting all unavailability periods, click Close.

The following graphic shows the Unavailability Periods dialog box. The arrow points to the Reason drop-down arrow.

The following graphic shows the Set Dates dialog box.

To fill a pending request for tactical aviation resources

You can fill a request with an assignment roster using the master roster, from configuration, build from scratch, or with selected items. You can also fill with a prepositioned roster when assigning the parent of a prepositioned aircraft group.

1. On the Tactical Aviation screen, click the Requests tab, and then click the Filter Resources button.

2. Under Pending Tactical Aircraft Requests, click the Tactical Aircraft Request you want to fill, and then click the Query button.
3 Under Tactical Aviation Resources, click the Tactical Aircraft of your choice.

4 Under Assign Tactical Aviation Resource, complete the Reload Base and Assigning Contact text boxes.

5 Under Travel, set the Travel to the Incident as appropriate, click the Fill button, and then click Fill.

For more information about setting ATD/ETE travel see the next task, “To set ATD/ETE for tactical aviation resources.”

6 On the Request Action Message dialog box, click OK.

The following graphic shows a fill request for a FIXED WING - AIR TACTICAL aircraft.

To set ATD/ETE for tactical aviation resources

1 Under Travel, click Set Travel ATD/ETE, and then click the Select Date/Time button.

2 On the Set Dates dialog box, click the Actual Time of Departure Date and Time, and then click OK.

3 In the ETE text boxes, type the Estimated Hours and Minutes Enroute.
4 Click the **Dest TZ** drop-down arrow, and then click the **Time Zone** of your choice, if appropriate.

The destination time zone defaults to the time zone of the dispatching unit filling, diverting, reassigning, or releasing the tactical aircraft.

To assign tactical aircraft to an incident

You can assign tactical aircraft and its master roster if all resources are available and you do not need to view or edit the assignment roster!

1 On the **Tactical Aviation** screen on the **Resources** tab, click the **Filter Incidents** button.

2 Under **Tactical Aviation Resources**, click the **Tactical Aircraft** you want to assign.

3 Under **Incidents**, click the **Incident Name** where you want to assign the **Tactical Aircraft**, click the **Assign** button, and then click the **Assignment Option** of your choice.

4 On the **Select Classification** dialog box, click the **Classification** drop-down arrow, click the **Classification** of your choice, and then click **OK**.

5 On the **Request Action Message** dialog box, click **OK**.

The following graphic shows a FIXED WING - RECON aircraft being assigned to the Gopher Gulch incident.
The following graphic shows the Select Classification dialog box.

![Select Classification Dialog Box](image)

To divert a tactical aviation resource using the Resources tab on the Tactical Aviation screen

1. On the Tactical Aviation screen on the Resources tab, click the Filter Incidents button.
2. Under Tactical Aviation Resources, click the Resource Name(s) you want to divert.
3. Under Incidents click the Incident Name where you want to divert those Resource Name(s), click the Divert button, and then click Divert.

To divert a tactical aviation resource using the Requests tab on the Tactical Aviation screen

1. On the Tactical Aviation screen, click the Requests tab, and then click the Filter button.
2. Under Pending Tactical Aircraft Requests, click the Pending Request(s) you want to divert.
3. Under Tactical Aviation Resources, click the Query button, and then click the Resource Name(s) of your choice.
4. Under Assign Tactical Aviation Resource, complete the Assigning Contact text box.
5. Under Travel, set the travel as appropriate, and then click the Divert button.
The following graphic shows the Tactical Aviation screen. The arrow points to the Mob-En-Route aircraft being diverted to another incident.

The following graphic shows the resulting Request Action Message dialog box.

To reassign a tactical aviation resource

1. On the Tactical Aviation screen, click the Requests tab, and then click the Filter button.
2. Under Pending Tactical Aircraft Requests, click the Pending Request(s) you want to divert.
3. Under Tactical Aviation Resources, click the Query button, and then click the Resource Name(s) of your choice.
4. Under Travel, set the travel as appropriate, and then click the Reassign button.
5. On the Request Action Message dialog box, click OK.
To release tactical aircraft

1. On the Tactical Aviation screen, click the Resources tab.
2. Under Tactical Aviation Resources, click the Tactical Aircraft you want to release.
3. Under Release Aviation Resource, click the Set Dates button, and then click the Release Date of your choice.
4. Under Travel, complete the Travel Information as appropriate, and then click the Release button.
5. On the Request Action Message dialog box, click OK.

The following graphic shows a sample Tactical Aviation screen for releasing an aircraft.

The following graphic shows a sample Request Action Message dialog box for releasing an airtanker.

To place up a request for tactical aircraft

1. On the Tactical Aviation screen, click the Requests tab, and then click the Filter button.
2 Under **Pending Tactical Aircraft Requests**, perform the following
   - click the **Tactical Aircraft Request** you want to place up
   - click the **Action** button
   - click **Place Request Up**.

3 On the **Ross Confirmation Message** dialog box, click **Yes**.

4 On the **Request Action Message** dialog box, click **OK**.

The following graphic shows the Tactical Aviation screen. The arrow points to the Place Request Up option from the Action button menu.