Tactical Aviation - dispatching tactical aircraft

This User Guide explains how to dispatch tactical aviation resources, including how to:

- filter for a specific tactical aircraft
- filter for a specific incident
- view a tactical aviation resource
- change the availability status for a tactical aviation resource
- set an unavailability period for a tactical aviation resource
- fill pending requests for tactical aviation resources
- set ATD/ETE for tactical aviation resources
- assign tactical aircraft to an incident
- divert a tactical aviation resource
- reassign a tactical aviation resource
- release tactical aircraft
- place up a request for tactical aircraft.

For more information about assigning and/or diverting tactical aircraft using Quick fill see, "Quick Fill - expediting resources and requests."

To access the Tactical Aviation screen

You must have the Aircraft Dispatcher role to access and use the Tactical Aviation screen.

- On the **Resource** menu, click **Tactical Aviation**, or click the **Go to Tactical Aviation Screen** button.

Tactical Aviation screen - Resources tab

Tactical Aviation screen - Requests tab

To filter for a specific tactical aircraft

1   On the **Tactical Aviation** screen under **Set Filter for Tactical Aviation Resources**, complete one or more of the following text boxes

- Request #

- Catalog

- Catalog Item.

Perform a wildcard search by using the asterisk (*).

2   Click the **Filter Resources** button.

To filter for a specific incident

1   On the **Tactical Aviation** screen under **Set Filter for Incidents**, complete one or more of the following text boxes

- Name

- Incident #.

2   Click the **Filter Incidents** button.

To view a tactical aviation resource

1   On the **Resources** tab, search for and then click the **Resource Name** of your choice.

2   Click the **View** button, and then click **View Resource**.

3   When finished reviewing the resource, click **Close**.

The following graphic shows the View Resource dialog box.

To change the availability status for a tactical aviation resource

1   On the **Resources** tab, search for and then click the **Resource Name** of your choice.

2   Click the **Select Status** drop-down arrow, click the **Availability Status** of your choice, and then click the **Set Availability** button.

To set an unavailability period for a tactical aviation resource

1   On the **Resources** tab, search for and then click the **Resource Name** of your choice, and then click the **Set Unavailability Periods** button.

2   On the **Unavailability Periods** dialog box, click the **New** button.

3   Click the **Select Dates** button, complete the **Begin Date** and **End Date** on the **Set Dates** dialog box, and then click **OK**.

4   Click the **Reason** drop-down arrow, click the **Unavailability Reason** of your choice, and then click the **Save** button**.**

5   When finished setting all unavailability periods, click **Close**.

The following graphic shows the Unavailability Periods dialog box. The arrow points to the Reason drop-down arrow.
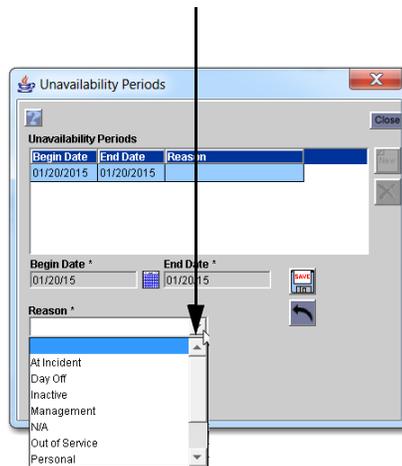
The following graphic shows the Set Dates dialog box.
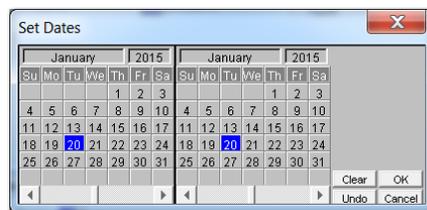
To fill a pending request for tactical aviation resources

You can fill a request with an assignment roster using the master roster, from configuration, build from scratch, or with selected items. You can also fill with a prepositioned roster when assigning the parent of a prepositioned aircraft group.

1   On the **Tactical Aviation** screen, click the **Requests** tab, and then click the **Filter Resources** button.

2   Under **Pending Tactical Aircraft Requests**, click the **Tactical Aircraft Request** you want to fill, and then click the **Query** button.

3 Under **Tactical Aviation Resources**, click the **Tactical Aircraft** of your choice.

4 Under **Assign Tactical Aviation Resource**, complete the **Reload Base** and **Assigning Contact** text boxes.

5 Under **Travel**, set the **Travel to the Incident** as appropriate, click the **Fill** button, and then click **Fill**.

> *For more information about setting ATD/ETE travel see the next task, "To set ATD/ETE for tactical aviation resources."*

6 On the **Request Action Message** dialog box, click **OK**.

The following graphic shows a fill request for a FIXED WING - AIR TACTICAL aircraft.
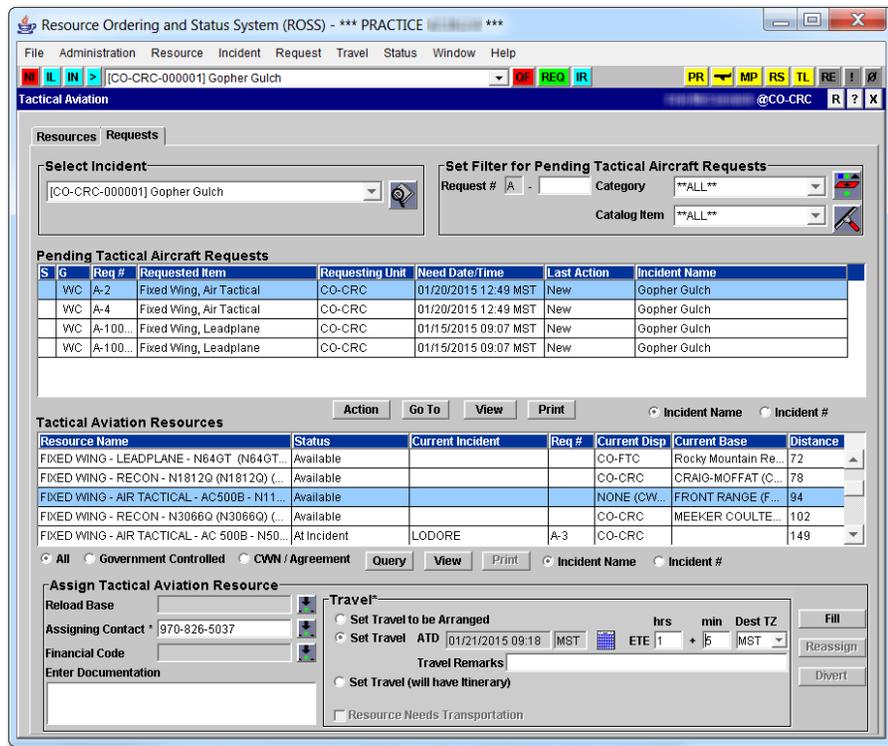
To set ATD/ETE for tactical aviation resources

1 Under **Travel**, click **Set Travel ATD/ETE**, and then click the **Select Date/ Time** button.

2 On the **Set Dates** dialog box, click the **Actual Time of Departure Date** and **Time**, and then click **OK**.

3 In the **ETE** text boxes, type the **Estimated Hours and Minutes Enroute**.

4   Click the **Dest TZ** drop-down arrow, and then click the **Time Zone** of your choice, if appropriate.

The destination time zone defaults to the time zone of the dispatching unit filling, diverting, reassigning, or releasing the tactical aircraft.

To assign tactical aircraft to an incident

You can assign tactical aircraft and its master roster if all resources are available and you do not need to view or edit the assignment roster!

1   On the **Tactical Aviation** screen on the **Resources** tab, click the **Filter Incidents** button.

2   Under **Tactical Aviation Resources**, click the **Tactical Aircraft** you want to assign.

3   Under **Incidents**, click the **Incident Name** where you want to assign the **Tactical Aircraft**, click the **Assign** button, and then click the **Assignment Option** of your choice.

4   On the **Select Classification** dialog box, click the **Classification** drop-down arrow, click the **Classification** of your choice, and then click **OK**.

5   On the **Request Action Message** dialog box, click **OK**.

The following graphic shows a FIXED WING - RECON aircraft being assigned to the Gopher Gulch incident.
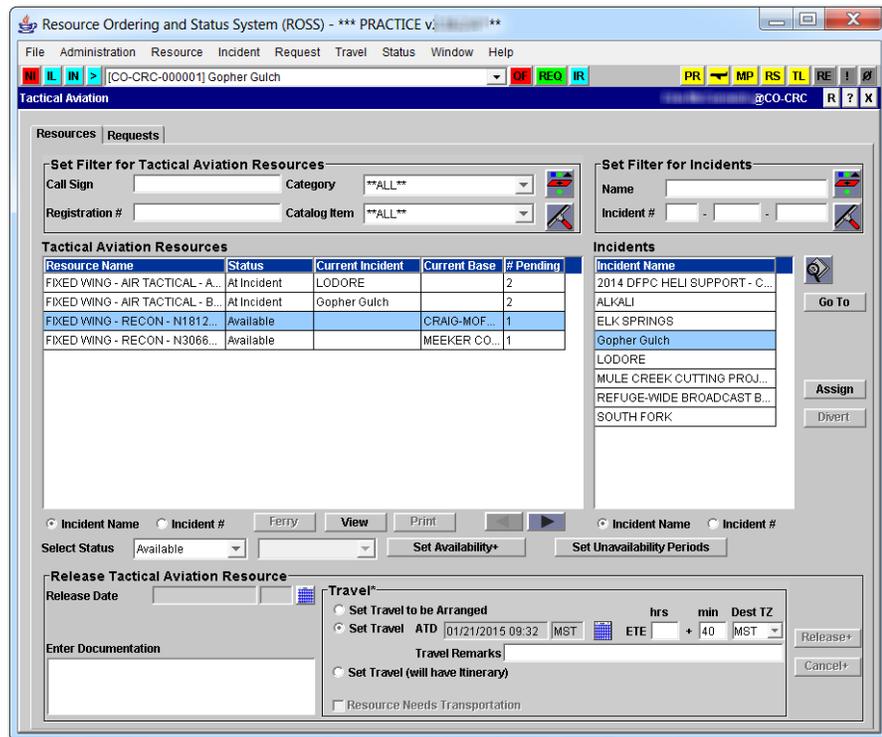
The following graphic shows the Select Classification dialog box.

To divert a tactical aviation resource using the Resources tab on the Tactical Aviation screen
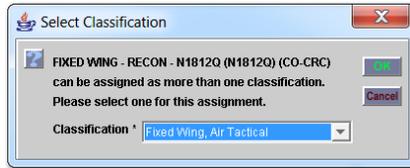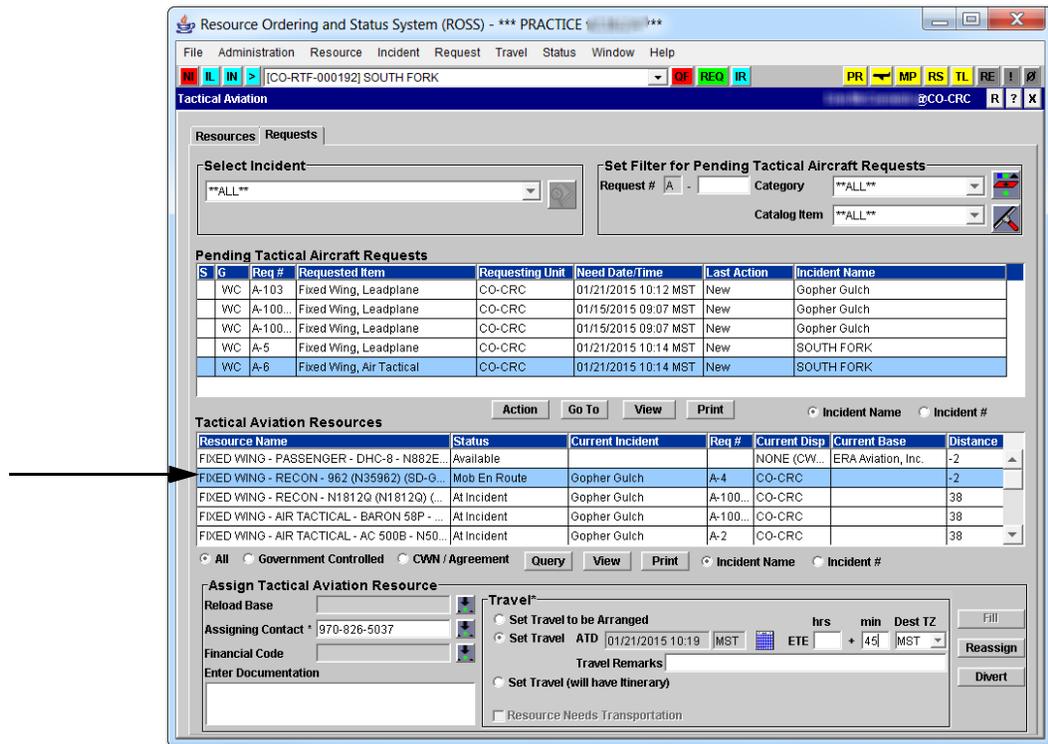
1   On the **Tactical Aviation** screen on the **Resources** tab, click the **Filter Incidents** button.

2   Under **Tactical Aviation Resources**, click the **Resource Name(s)** you want to divert.

3   Under **Incidents** click the **Incident Name** where you want to divert those **Resource Name(s)**, click the **Divert** button, and then click **Divert**.

To divert a tactical aviation resource using the Requests tab on the Tactical Aviation screen

1   On the **Tactical Aviation** screen, click the **Requests** tab, and then click the **Filter** button.

2   Under **Pending Tactical Aircraft Requests**, click the **Pending Request(s)** you want to divert.

3   Under **Tactical Aviation Resources**, click the **Query** button, and then click the **Resource Name(s)** of your choice.

4   Under **Assign Tactical Aviation Resource**, complete the **Assigning Contact** text box.

5   Under **Travel**, set the travel as appropriate, and then click the **Divert** button.

The following graphic shows the Tactical Aviation screen. The arrow points to the Mob-En-Route aircraft being diverted to another incident.

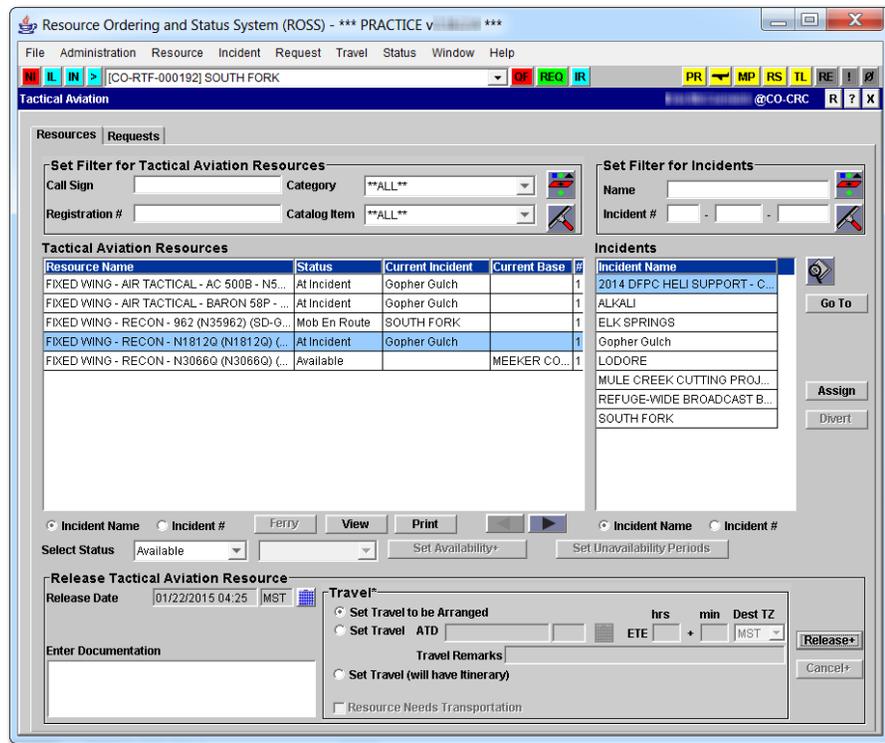The following graphic shows the resulting Request Action Message dialog box.

To reassign a tactical aviation resource

1   On the **Tactical Aviation** screen, click the **Requests** tab, and then click the **Filter** button.

2   Under **Pending Tactical Aircraft Requests**, click the **Pending Request(s)** you want to divert.

3   Under **Tactical Aviation Resources**, click the **Query** button, and then click the **Resource Name(s)** of your choice.

4   Under **Travel**, set the travel as appropriate, and then click the **Reassign** button.

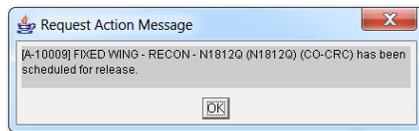5   On the **Request Action Message** dialog box, click **OK**.

To release tactical aircraft

1   On the **Tactical Aviation** screen, click the **Resources** tab.

2   Under **Tactical Aviation Resources**, click the **Tactical Aircraft** you want to release.

3   Under **Release Aviation Resource**, click the **Set Dates** button, and then click the **Release Date** of your choice.

4   Under **Travel**, complete the **Travel Information** as appropriate, and then click the **Release** button.

5   On the **Request Action Message** dialog box, click **OK**.

The following graphic shows a sample Tactical Aviation screen for releasing an aircraft.

The following graphic shows a sample Request Action Message dialog box for releasing an airtanker.

To place up a request for tactical aircraft

1   On the **Tactical Aviation** screen, click the **Requests** tab, and then click the **Filter** button.

2 Under **Pending Tactical Aircraft Requests**, perform the following

- click the **Tactical Aircraft Request** you want to place up
- click the **Action** button
- click **Place Request Up**.

3 On the **Ross Confirmation Message** dialog box, click **Yes**.

4 On the **Request Action Message** dialog box, click **OK**.

The following graphic shows the Tactical Aviation screen. The arrow points to the Place Request Up option from the Action button menu.