

Selection Area - defining placement authority

This guide explains how to create, edit, and delete a selection area and how to search for organizations to add to the selection area. Topics include:

- Understanding ordering authorizations
- Managing your organization's selection areas
- Exploring selection areas in detail.

Managing your organization's selection areas

To access the Selection Area screen

- On the **Administration** menu, click **Selection Area**.

Selection Area screen

Set Selection Area for...

Unit ID	Name
CO-COEM	Colorado State EOC
CO-CRC	Craig Interagency Dispatch Center
CO-DRC	Durango Interagency Dispatch Center
CO-FTC	Fort Collins Interagency Dispatch Center
CO-GJC	Grand Junction Interagency Dispatch Center
CO-MTC	Montrose Interagency Dispatch Center
CO-PBC	Pueblo Interagency Dispatch Center
SD-GPC	Great Plains Interagency Dispatch Center
WY-CDC	Cody Interagency Dispatch Center

Set Filter Criteria for Ordering Authorizations

Catalog: ****ALL**** Category: ****ALL**** Catalog Item: ****ALL****

Ordering Authorizations for Colorado State EOC

Catalog	Category	Catalog Item	Organization Name	Active	Placed Down Reqs	SA Placed Reqs	Place Up Auth
ALL	ALL	ALL	Durango Interagency Dis...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Fort Collins Interagency D...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Pueblo Interagency Dispa...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

To view current selection areas defined for your organization

- On the **Selection Area** screen under **Set Selection Area for**, click to select the **Unit ID** of your choice, and then click the **Filter** button.

To create a new selection area

- 1 On the **Selection Area** screen, click the **New Selection Area** button.
- 2 On the **New Selection Area for [dispatch]** dialog box, search for and then click to select the **organization name** of your choice.
- 3 Under **Define Ordering Authorizations**, perform the following as appropriate for the **Selection Area**
 - To specify a specific catalog for the selection area, click to clear the **All Catalogs** check box located under the **Catalog** drop-down arrow, click the **Catalog** drop-down arrow, and then click to select the **Catalog** of your choice.
 - To further specify the catalog category for the selection area, click to clear the **All Categories** check box located under the **Category** drop-down arrow, click the **Category** drop-down arrow, and then click to select the **Category** of your choice.
 - To specify the catalog item for the selection area, click to clear the **All Categories** check box located under the **Catalog Item** drop-down arrow, click the **Catalog Item** drop-down arrow, and then click to select the **Catalog Item** of your choice.
- 4 Under **Define Placing Authorizations**, click to select the following check boxes as appropriate for the **Selection Area**
 - Active
 - Place Up Auth
 - Placed Down Reqs
 - SA Placed Reqs.
- 5 On the **New Selection Area for [dispatch]** dialog box, click **Apply**.
- 6 Repeat step 3 through step 5 to define all selection areas as appropriate, and then click **Close**.

The following diagram shows a sample New Selection Area for [dispatch] dialog box for specifying a catalog item.

Search Selection Area Dispatch Organizations

Name:

Unit ID: CO -

Name	Unit ID
APHIS Western Dispatch Center	CO-WRCC
Craig Interagency Dispatch Center	CO-CRC
Durango Interagency Dispatch Center	CO-DRC
Fort Collins Interagency Dispatch Center	CO-FTC
Grand Junction Interagency Dispatch Center	CO-GJC
Montrose Interagency Dispatch Center	CO-MTC
Pueblo Interagency Dispatch Center	CO-PBC

Define Ordering Authorizations

Dispatch: APHIS Western Dispatch Center (CO-WRCC)

All Catalogs

Catalog: Aircraft

All Categories

Category: *Category Not Listed

All Catalog Items

Catalog Item: Aircraft Not in Catalog (SEE DOC)

Define Placing Authorizations

Active: Activates the selection area between CO-COEM and CO-WRCC

Place Up Auth: Permit CO-WRCC to place requests received from CO-COEM to MD-APCC

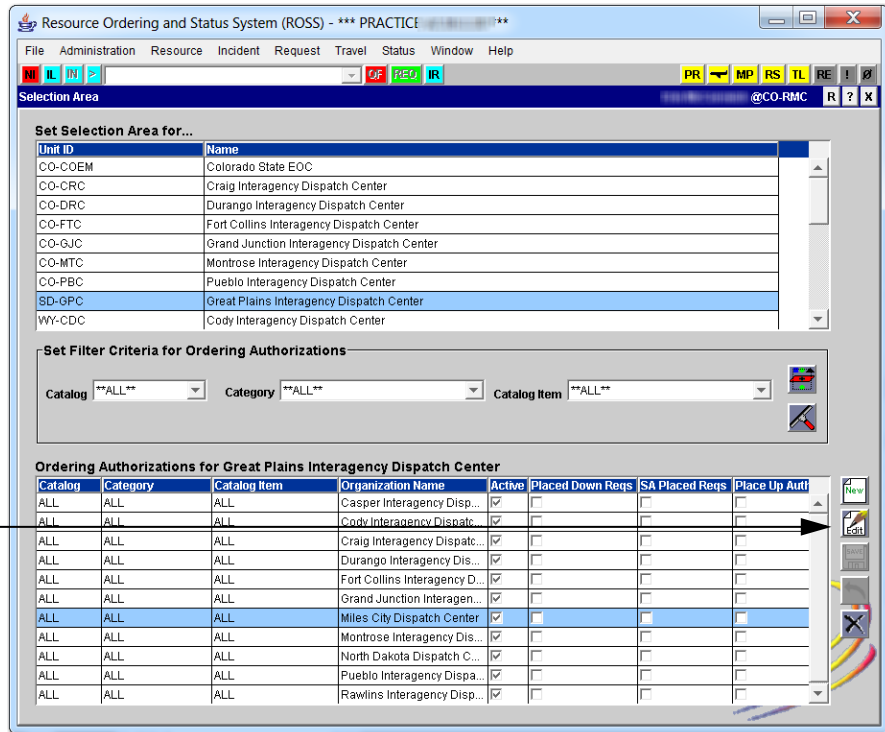
Placed Down Reqs: Permit CO-COEM to place requests to CO-WRCC which were placed down from CO-RMC

SA Placed Reqs: Permit CO-COEM to place requests to CO-WRCC which were received from any CO-COEM Selection Area

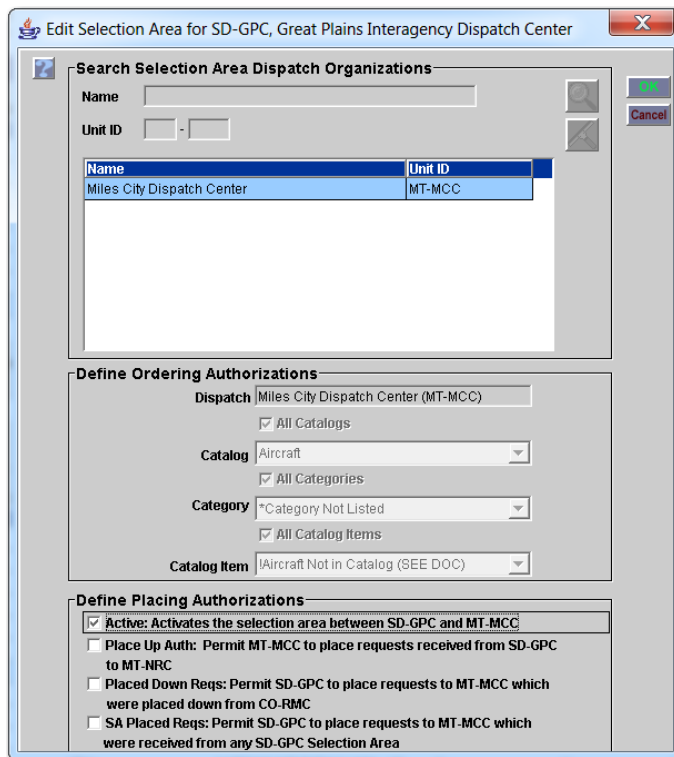
To change the Catalog, Catalog Category, and/or Catalog Item ordering authorizations for an existing Selection Area

- 1 On the **Selection Area** screen under **Set Selection Area for**, click to select the **Unit ID** of your choice, and then click the **Filter** button.
- 2 Under **Ordering Authorizations for**, click to select the **Organization Name** of your choice, and then click the **Edit Selection Area** button.
- 3 On the **Edit Selection for** dialog box under **Define Placing Authorizations**, click to select the **Placing Authorizations** check box(es) of your choice, and then click **OK**.

The following diagram show a sample Selection Area screen for the Great Plains Interagency Dispatch Center (SD-GPC). The arrow points to the Edit Selection Area button.



The following diagram shows the Edit Selection Area dialog box.



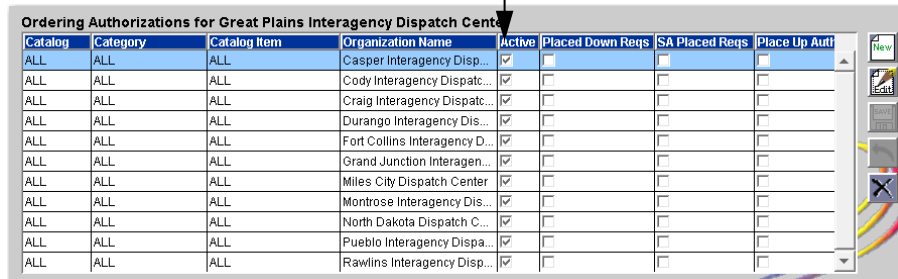
To activate/deactivate placing authorizations for a Selection Area

- 1 On the **Selection Area** screen under **Set Selection Area for**, click to select the **Unit ID** of your choice, and then click the **Filter** button.
- 2 Under **Ordering Authorizations for**, locate the **Organization Name** of your choice, and then perform the following
 - to activate a placing authority, click to select the **placing authorization** check boxes of your choice
 - to deactivate a placing authority, click to clear the **placing authorization** check boxes of your choice.

See, "Understanding ordering authorizations," at the beginning of this guide.

- 3 When finished activating/deactivating the **Organization Name** of your choice, click the **Save** button.

The following diagram shows the Ordering Authorization grid. The arrow points to the placing authorizations you can activate/deactivate for each Organization Name.



Catalog	Category	Catalog Item	Organization Name	Active	Placed Down Reqs	SA Placed Reqs	Place Up Aut
ALL	ALL	ALL	Casper Interagency Disp...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Cody Interagency Dispatc...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Craig Interagency Dispatc...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Durango Interagency Dis...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Fort Collins Interagency D...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Grand Junction Interagen...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Miles City Dispatch Center	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Montrose Interagency Dis...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	North Dakota Dispatch C...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Pueblo Interagency Dispa...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL	ALL	ALL	Rawlins Interagency Disp...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

To delete an organization from Selection Area

- 1 On the **Selection Area** screen under **Set Selection Area for**, click to select the **Unit ID** of your choice.
- 2 Under **Ordering Authorization for...**, click to select the **Organization Name** that you want to delete, and then click the **Delete from Selection Area** button.
- 3 On the **Confirm Deletion** dialog box, click **Yes** to confirm or click **No** to cancel.

Exploring selection areas in detail

This section identifies additional topics that relate to selection areas and using the Selection Area screen. Topics include:

- Understanding selection areas
- Understanding ordering authorizations
- Using the Ordering Authorized check box
- Using the Place Up Authorized check box.

Understanding selection areas

A selection area defines the placement authority between selected dispatch offices and coordination centers. Organizations within the selection area can order resources directly from other organization within that selection area, without enlisting normal dispatch channels.

Selection area managers may only manage selection areas for their subordinate centers. For example, each GACC maintains selection areas for their third tier local dispatch centers.

Selection area dispatch offices that display on the Other Resources tab on the Pending Request screen are determined at the catalog item level. For example, if the selected request is for “Crew, T1,” and a selection area dispatch office is only authorized for “Crew, T2,” that dispatch office does not display as available to fill that request.

You can not delete a catalog item if it is being used for a selection area.

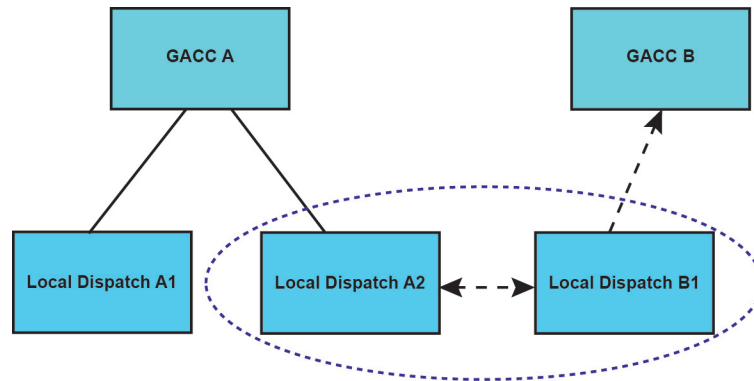
Understanding ordering authorizations

The Selection Area screen allows selection area managers to perform the following for their subordinate dispatch centers:

- **Ordering Authorizations.** The Ordering Authorizations grid, which is located on the lower portion of the Selection Area screen, displays the current ordering authorizations for the subordinate dispatch center.
- **Define Placing Authorization.** The Define Placing Authorizations on the New Selection Area for [subordinate dispatch center] dialog box allows a selection area manager to create a new selection area for the subordinate dispatch center. The types of placing authorizations that may be specified include
 - **Active.** This check box turns the selection area on or off.
 - **Place Up Auth.** If selected, this check box allows requests placed to the selection area dispatch to then be placed up. *This is not common.*

- **Placed Down Reqs.** If selected, this check box allows requests that were placed down to the dispatch center to then be placed to a subordinate area dispatch. *This is not common.*
- **Selection Area Placed Requests.** If selected, this check box allows requests received from any other selection area to then be placed to another selection area dispatch. *This is not common.*

For example, GACC A adds Local Dispatch B1 to the selection area of their subordinate Local Dispatch A2, and clicks to select both the Ordering Authorized and Place Up Authorized check boxes. When a request is placed from Local Dispatch A2 to Local Dispatch B1, Local Dispatch B1 may place it up to their parent, GACC B.



Using the Ordering Authorized check box

The Ordering Authorized check box on the Selection Area screen allows you to designate the dispatch offices authorized to place requests for the identified resource types. You can limit the ordering permission to a specific catalog and category.

When there are numerous incidents and the GACC or NICC wants to control the placing of requests, click to clear the **Ordering Authorized** check box.

Using the Place Up Authorized check box

Typically, ordering rules do not allow you to place up a request that has been placed within a selection area. The Place Up Authorized check box allows you to handle some exceptions to these ordering rules. Like the Ordering Authorized check box, you can limit the place up permission to a specific catalog and category. Remember these key points:

- If checked, you are authorizing the dispatch office that received a request, via the selection area process, to place the request up to their parent.
- If unchecked (preferred), the dispatch office that receives a request, via the selection area process, can only fill, UTF, or place the request down to a subordinate dispatch office.