DESCRIPTION: This document describes how to quickly navigate and generate reports directly from the Search For Resources window.

Helpdesk: 866-224-7677 https://iia-hd.peckham-enclave.us/  
ROSS Website: https://famit.nwcg.gov/applications/ROSS

The Search For Resources window is available under the Resource tab.

**Figure 1** Access Search For Resources window.

**Figure 2** Search For Resources window.
Example 1
Search for all EDSDs with a provider of Klamath National Forest.

Enter the following search criteria:
1. Catalog = Overhead.
2. Item Code = EDSD.
3. Last Name = * (asterisk).
4. Provider = CA-KNF.
5. Click the Filter button.
6. Right-click anywhere in the grid.
7. Click Export to Excel.

**Figure 3**-Generate report for EDSD at KNF.

**Figure 4**-EDSD at KNF report.
Example 2

Search for all equipment currently assigned to an incident.

Enter the following search criteria:

1. Catalog = Equipment
2. Resource Name = * (asterisk).
3. Incident Name = active incident.
4. Click the Filter button.
5. Right-click anywhere in the grid.
6. Click Export to Excel.

![Figure 5 - All equipment currently assigned to an incident.](image-url)
Example 3
Search for all overhead assigned to an incident.

Enter the following search criteria:
1. Catalog = Overhead.
2. Last Name = * (asterisk).
3. Incident Name = active incident.
4. Click the Filter button.
5. Right-click anywhere in the grid.
6. Click Export to Excel.

**Figure 6:** All overhead currently assigned to an incident.
Search for Resources Reports

Example 4
Search for Safety Officers assigned to an incident.

Enter the following search criteria:

1. Catalog = Overhead
2. Item Code = SOF1
3. Last Name = * asterisk
4. Incident Name = active incident.
5. Click the Filter button.
6. Right-click anywhere in the grid.
7. Click Export to Excel.

![Figure 7: Search for all SOF1 assigned to incident.](image_url)
Key Items

- Carefully consider your search criteria before clicking the Filter button
  - Include filters such as Item Code when possible.
  - Filtering with only Overhead and Last Name - * (asterisk), will filter for all Overhead in ROSS, which would take time and may not provide very useful results.
- The Export to Excel feature will export the entire grid.
- If you need to view only one resource, highlight the resource, click on the View button and select View Resource.