1. To log on to the NAP environment

1. Start your Internet browser, type https://nap.nwcg.gov/NAP/ in the Address bar, and then press [Enter].

2. On the Government Warning dialog box, click the Accept button.

3. On the NAP Home screen, perform the following
   - in the Enter Username text box, type your NAP User Account Name
   - in the Enter Password text box, type your NAP Password.

4. Click the Login button.

The Rules of Behavior dialog box displays whenever one of the following occurs:
- You log in to the NAP environment for the first time
- Your acceptance of the Rules of Behavior has expired
- Your acceptance of the Rules of Behavior is set to expire in 10 days or less.

If the Certificate Error: Navigation Blocked window displays when you try to access NAP, click Continue to this website (not recommended), and then continue to log on to the NAP environment.

Helpdesk: 866-224-7677 https://iia-hd.peckham-enclave.us/
ROSS Website: https://famit.nwcg.gov/applications/ROSS
2. To complete your contact information

1. On the NAP Home screen, click the Manage Account icon.
2. On the Edit Standard User Account dialog box, edit/complete the following information as appropriate:
   - Job Title - Mobile
   - Employee Type - Fax
   - Office Number - E-Mail.

You cannot change your First Name, Middle, and Last Name.

3. To set up your Challenge Questions

A. On the Edit Standard User Account dialog box, click the Challenge Questions button.

B. On the Challenge Questions dialog box, click the 1. Select your first Challenge Question drop-down arrow, and then click to select the Challenge Question of your choice.

C. In the first Answer text box, type the Answer to Your Challenge Question.

D. Complete the remaining Challenge Questions and Challenge Question Answers, and then click the Save button.

E. To log off the NAP environment, click the Logout icon on the NAP Navigation Panel, and then close your Internet browser.

Screen captures

The text boxes that display on the Edit Standard User Account dialog box are based on Employee Type. Some text boxes may not display on the dialog box that appears for the Employee Type you select.

Once you designate a valid E-Mail address and set up your Challenge Questions, you can retrieve your forgotten NAP User Account Name or NAP Password without Helpdesk support!