

To fill a Pending Request with an available resource

- 1 On the **Request** menu, click **Pending Request**, or click **PR**
- 2 On the **Search Incidents** dialog box, search for and then click the **Incident** of your choice.
- 3 On the **Pending Request** screen, search for and then click to select the **request** of your choice.
- 4 On the **Available** tab, click **Query** and then click the **Resource Name** of your choice.

To show counts of available resources, click the Show Resource Counts check box.

- 5 Click **Fill** and then click the **Fill Option** of your choice.
- 6 On the **Fill Request** dialog box, complete the **Travel** information as appropriate for the resource, complete the **Assigning Contact** text box, and then click **OK**
- 7 On the **Request Action Message** dialog box, click **OK**

For more information about setting resource travel see the Quick Reference Card, "Setting Resource Travel from the Pending Request screen."

Resource Name	Unit ID	Provider	Available To	Current Location	Prepos Distance
FIXED WING - RECON - N115...	CO-CRD	Western Slope Center (Dis...	Local	CRAIG-MOFFAT (CAG)	No 96
FIXED WING - RECON - N181...	CO-R02	Rocky Mountain Regional O...	Local	CRAIG-MOFFAT (CAG)	No 96
FIXED WING - RECON - N306...	CO-R02	Rocky Mountain Regional O...	Local	MEEKER COULTER FLD (E...	No 81
FIXED WING - RECON - N965...	CO-R02	Rocky Mountain Regional O...	Local	MEEKER COULTER FLD (E...	No 81

Dispatch / Host Unit	Type	Claimed					Unclaimed				
		A	C	E	O	S	A	C	E	O	S
Craig Interagency Dispatch C...	Local	0	0	0	0	0	5	0	7	16	2
Rocky Mountain Area Coordin...	Parent	0	0	0	0	0	0	0	3	0	0
Casper Interagency Dispatch...	Selection Area	0	0	0	0	0	9	0	0	0	0

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