

To create a new request for a telecommunications item

Before creating a request for an NFES item, the Incident must have a **default financial code** assigned to it. Otherwise, you will **not** be able to create an NFES request.

- 1 On the **Request** menu, click **New Request**, or click **REQ**
- 2 On the **New Request** screen under **Select Item to Request**, click the **Catalog** drop-down arrow, and then click **Supply**.
- 3 Click the **Category** drop-down arrow, click **NFES Supplies**, and then click 
- 4 Search for and then click the **Telecommunication Item** of your choice.
- 5 Under **Shipping Information**, perform one of the following
 - click to select the **Will Pick Up At Cache** check box
 - complete the **Shipping Address** text box
 - complete the **Shipping Instructions** text box.

You must designate Shipping Information for the cache to fill the Supply order!

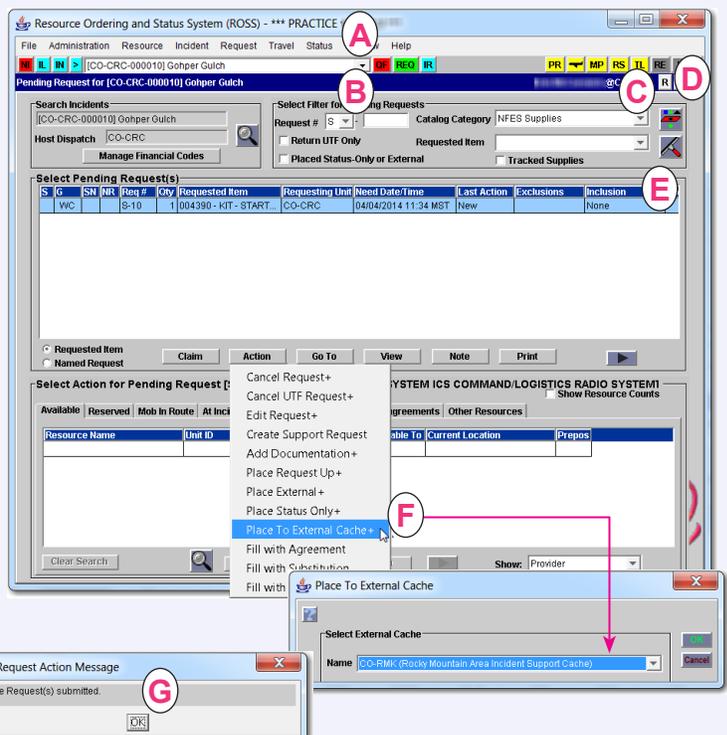
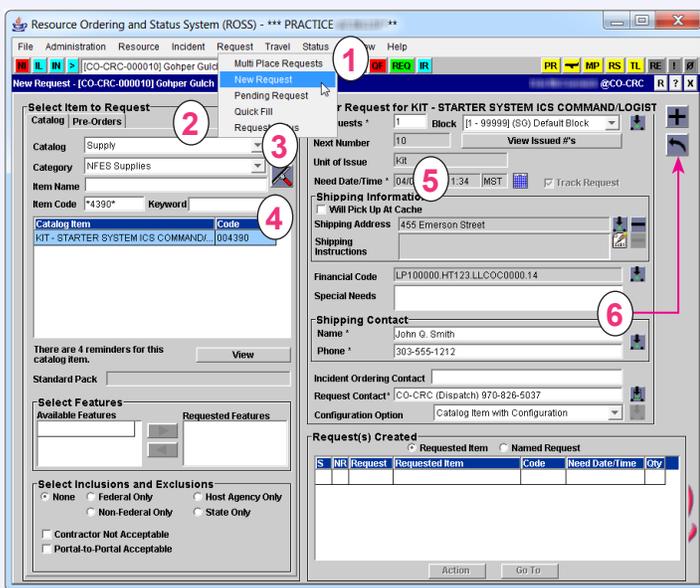
- 6 Complete the following information, and then click 
 - Shipping Contact Name
 - Shipping Contact Phone
 - Request Contact #.

All NFES telecommunications equipment requests must be placed from the local unit to the GACC.

To place telecommunications requests from the Pending Request screen

Use the **Requested Item** filter to display only the telecom items you wish to place!

- A On the **Pending Request** screen, search for and then click the **Incident** of your choice.
- B Under **Select Filter for Pending Requests**, click the **Request #** drop-down arrow, and then click **S**.
- C Click the **Catalog Category** drop-down arrow, and then click **NFES Supplies**.
- D Click the **Requested Item** drop-down arrow, click the **Telecommunications Item** of your choice, and then click 
- E Under **Select Pending Request(s)**, click the **Requested Item** of your choice.
- F Click **Action** and then **place up the telecommunications equipment to appropriate GACC**.
- G On the **Request Action Message**, click **OK**



To view the status of requests placed to an external cache

- 1 From the **Request** menu, click **Request Status** or click **RS**
- 2 On the **Search Incidents** dialog box, search for and then click to select the **Incident** of your choice.
- 3 On the **Request Status** screen, click **View** and the click **View Request**.
- 4 On the **View Request** dialog box, click the **Shipped Items** tab.
- 5 Review the information as needed, and then click **Close**

To obtain a report for telecommunications requests and their status

- A On the **Administration** menu, click **Reports**, and then click the **Incident** folder.
- B To view information about external supply issue activity to provide to cache personnel when inquiring of a request, click **External Cache Activity Report**, and then complete the **report filters** as appropriate.
- C To view inventory and shipping information for NFES resources, click **NFES Resource Order Form**, and then complete the **report filters** as appropriate.

Resource Ordering and Status System (ROSS) - *** PRACTICE

Request Status

Incident List: [CO-CRC-000010] Gohper Gulch

Request: ALL Request # Filled Pending Completed

S	NR	G	QTY	RIA	Incident Name	Req #	Resource Requested	Resource Assigned	From	Request Status	To
			1		Gohper Gulch	S-1	003870 - KIT - ACCES...		CO-CRC	Pending	CO-RMK
			2		Gohper Gulch	S-2	003870 - KIT - ACCES...		CO-CRC	Pending	CO-RMK
			2		Gohper Gulch	S-3	000340 - KIT - CHAIN...		CO-CRC	Pending	CO-RMC
			1		Gohper Gulch	S-4	002069 - KIT - MOBIL...		CO-CRC	Pending	CO-RMC
			1/1		Gohper Gulch	S-5	004244 - KIT - LOGIS...	004244 - KIT - LOGIS...	CO-CRC	Released	CO-CRC
			1		Gohper Gulch	S-6	Service - Mobile Mech...		CO-CRC	Pending	CO-CRC
			5/5		Gohper Gulch	S-7	002047 - CHAIR - FO...	002047 - CHAIR - FO...	CO-CRC	Fill/close	CO-CRC
			6/6		Gohper Gulch	S-8	002047 - CHAIR - FO...	CHAIR, folding, wood...	CO-CRC	Fill/close	CO-CRC
			1/1		Gohper Gulch	S-9	002047 - CHAIR - FO...	002047 - CHAIR - FO...	CO-CRC	Fill/close	CO-CRC
			WC 1		Gohper Gulch	S-10	004390 - KIT - START...		CO-CRC	Pending	CO-RMK

View Incident
View Request
View Requesting Unit

View Request

Incident Request # [CO-CRC-000010] G [S-10] Special Needs

Requested Item [004390 - KIT - STARTER SYSTEM KIT] Request Contact [CO-CRC (Dispatch) 970-626-9037]

Status [Pending] Incident Ordering Contact

Quantity Requested [1] Shipped [] UTF [] Claimed By

Entered Date/Time [04/04/2014 11:47 MST] Note

Need Date/Time [04/04/2014 11:34 MST] Track [Yes]

Financial Code [LP100000.HTI23.LL.COC0000.14] Host [Craig Interagency Dispatch Center]

Parent Request
Replacement Request

Placed To Cache [CO-RMK (Rocky Mountain Area Incident Support Cache)]

Issue #	Date/Time	Cache	Item Name	Item Code	Shipped	IO	Fwd	UTF

Cache Trackable IDs

Search Incidents

Set Search Criteria For Incidents

Local Incident Non-Local Incident External

Incident Name [] Incident Host [ALL]

Incident Type [ALL] Incident Dispatch [ALL]

Incident # []

Incident Name	Incident #	Incident Dispatch	Agency	Incident Type	Start Date
Amy Lou 2	CO-CRC-000012	CO-CRC		Fire - Wildfire	04/03/2014 12:10 M
CRAIG IHC DETAIL	CO-CRC-000009	CO-CRC		Program Suppo...	02/12/2014 09:10 M
D-110 Class Training	CO-CRC-000008	CO-CRC		Training - Class...	02/05/2014 12:32 M
Gohper Gulch	CO-CRC-000010	CO-CRC		Fire - Wildfire	03/03/2014 11:01 M
Squirrel Slope	CO-CRC-000011	CO-CRC		Fire - Wildfire	03/24/2014 11:25 M

ROSS - Windows Internet Explorer

http://rossreports-pr.nwgc.gov/cognos/cgi-bin/cognos.cgi?b_action=dashboard&pathinfo=/cm&path=%2fcontent%2fFolder%5B%4dname%3D...

ROSS My Folders

Standard Reports (Current) > Incident

External Cache Activity Report

Incident Resource List

Incident Summary by Provider

Incident Summary by Provider

Request List

Request List With Subordinates

Resource Order Form

Resource Order Form by Dispatch Provider

Resources On Assignment by Provider

Tentative Release by Incident

Travel Plan

User Community Reports

Resource Ordering and Status System Reports

External Cache Activity Report

Incident [CO-CRC-000010] Gohper Gulch

Requested Item [A-10000]

Unit of Issue [Helicopter, Type 2 Standard]

Status [Cancelled UTF]

Qty Requested [1]

Entered Date/Time [03/10/2014 10:57 MST]

Need Date/Time [03/10/2014 10:54 MST]

Financial Code

Request Contact [CO-CRC (Dispatch) 970-626-9037]

Incident Ordering Contact

Claimed By [None]

Note [None]

Track [Yes]

Host [Craig Interagency Dispatch Center]

Parent Request [None]

Replacement Request [False]

Placed To Cache [None]

No Results Returned