To fill a Pending Request with an available resource

1. On the Request menu, click Pending Request, or click PR.
2. On the Search Incidents dialog box, search for and then click the Incident of your choice.
3. On the Pending Request screen, search for and then click to select the request of your choice.
4. On the Available tab, click Query and then click the Resource Name of your choice.

To show counts of available resources, click the Show Resource Counts check box.

5. Click Fill and then click the Fill Option of your choice.
6. On the Fill Request dialog box, complete the Travel information as appropriate for the resource, complete the Assigning Contact text box, and then click.

For more information about setting resource travel see the Quick Reference Card, “Setting Resource Travel from the Pending Request screen.”

Helpdesk: 866-224-7677 https://iia-hd.peckham-enclave.us/
ROSS Website: https://famit.nwcg.gov/applications/ROSS