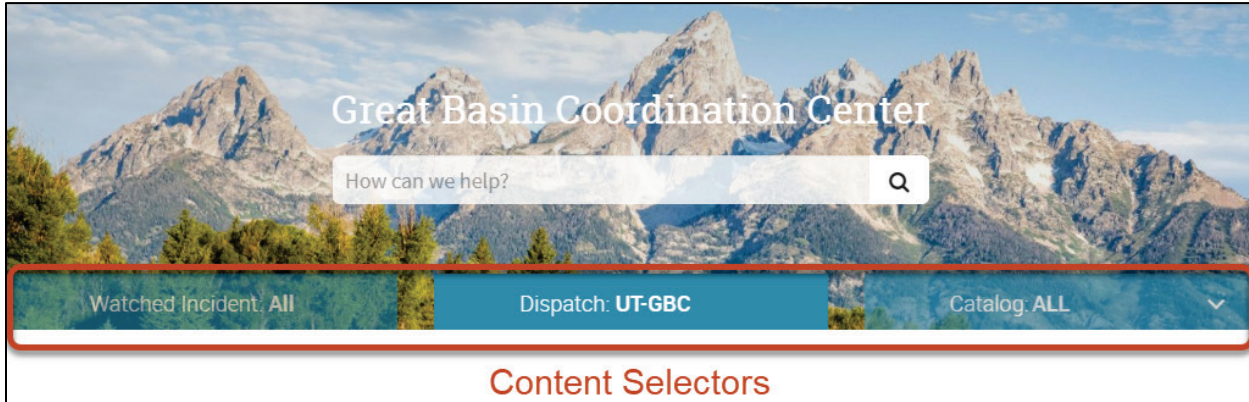


Tracking Incident Resources

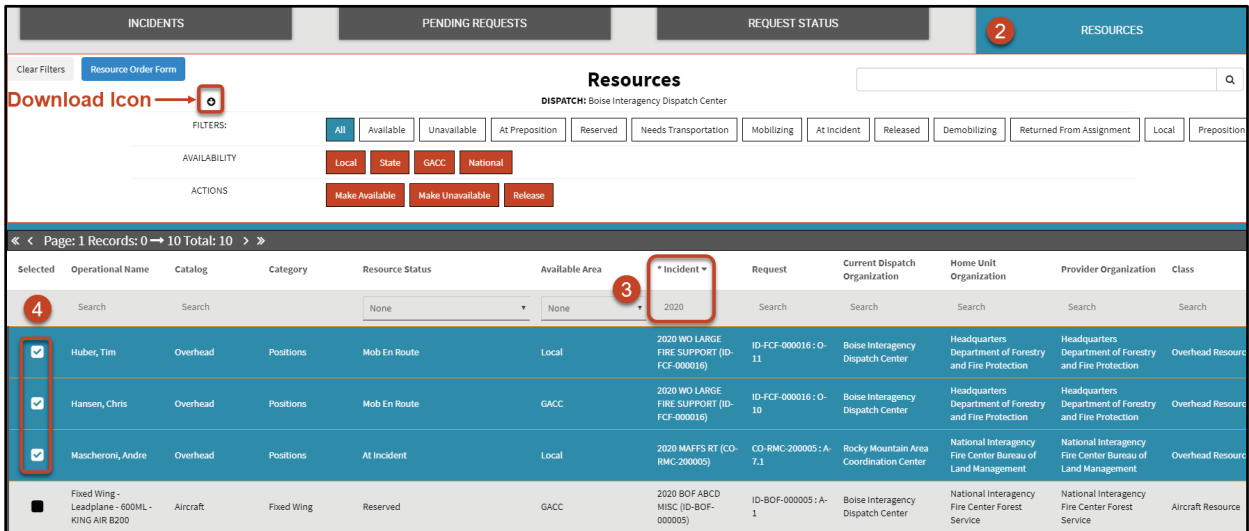
As a dispatcher, you can determine what resources are assigned to incidents within your dispatch center.

- 1 In IROC Portal, select the appropriate dispatch center from the **Dispatch** content selector.



Note: If you select a specific catalog from the **Catalog** content selector, the Resources work area will show only those resources within that catalog. If you select All Catalogs from the **Catalog** content selector, you will see all resources listed.

- 2 Click the **Resources** list selector on the Resources action tile to open the Resources work area in list view.



- 3 To view resources related to incidents within the work area:

- In the default list view, sort by the **Incident** column by clicking the column header to sort the list in ascending or descending alphabetical order.
- Type the name of the incident in the **Incident** column search field and press **Enter** to find a specific incident.

- 4 To create a PDF of Microsoft Excel report of the resources:

- a Select the records to output by clicking the appropriate boxes in the **Selected** column.
- b Click the **Download** icon to create a report of the displayed list view.
You can choose to download the entire filtered list or only those items selected.
- c Depending on your computer's settings, IROC either opens the report or saves it to your computer's **Download** folder (or your default folder). To view the report, open the item from your computer.