Requesting a Fire Code

As a dispatch manager, you may request a fire code to be associated with an incident with type = wildfire. This task can only be done in the IROC Data Management Tool (DMT) for an incident within your current dispatch center.

1. In IROC DMT, start typing “incident” in the Filter Navigator and click My Dispatch Incidents in the application navigator.
2. Use the search and filter options to find the incident you want to work with.
3. Click the Information icon for that incident and click Open Record in the record preview screen.
4. Click Request Fire Code (found in both the upper right corner and just above the Related Lists section).
   *After you click Request Fire Code, IROC takes you back to the All Incidents screen.*

5. Repeat Steps 1–3 to return to the incident to see that the Fire Code Requested checkbox is now selected.

6. Once the fire code is provided, IROC populates with an incident financial code that appears in the Financial Codes tab of the Related Lists section for that incident.
   *The Fire Code Requested checkbox is now unchecked and grayed out.*
To view the details for this code, click on the financial code name to open the Incident Financial Code screen.

a. You can modify the Fiscal Year, Owned By, Forest Service Job Code, and Forest Service Override Code. Any changes made to the FS Job Code or FS Override Code fields will automatically change the financial code name.

b. To set this as the default financial code, check the Default checkbox.

c. To indicate that this code is forest service assisted, click the Is FS Assisted checkbox.

d. When done, click Update.

**Note:** You cannot type information into the Financial Code Name or Fire Code fields.