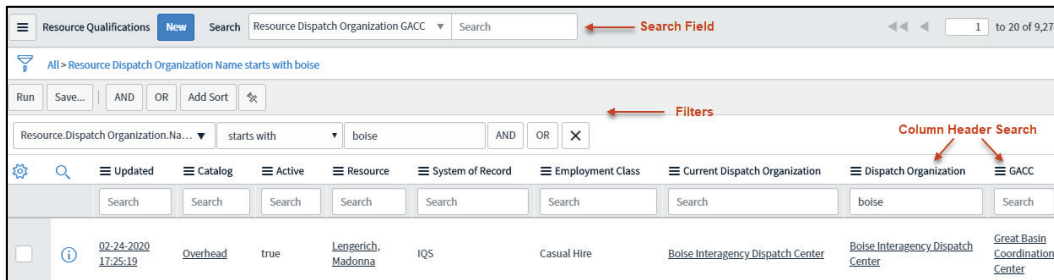


Finding Overhead Qualified and Trainee Resources

As a dispatch manager, you may need to find who your qualified or trainee resources are by qualification with your dispatch center, your GACC, or nationally. You can filter to find this information in the IROC DMT Resource Qualifications module.

- 1 In DMT, start typing “resource qualifications” in the Filter Navigator to see a list of all qualifications for active overhead resources in IROC.
- 2 Narrow your search by filtering for your GACC or Dispatch Center using either the Search field, the Filters, or typing information in the column header search fields.



- 3 Click the **Personalize List** icon (⚙️) to add or remove fields from the table as needed. (See *Personalizing Lists* quick reference card for more information.)
- 4 Click the column headers to sort the information in ascending or descending order by dispatch center, resource name, qualification, etc.
- 5 Once the information is sorted to suit your needs, click the **List Controls** icon (☰) and select Create a Favorite. Name the favorite and choose a color and icon; then click **Done**.
- 6 Repeat these steps as often as needed to create as many favorites as needed.
- 7 You can then access your filters from the Favorites tab in the application navigator.

