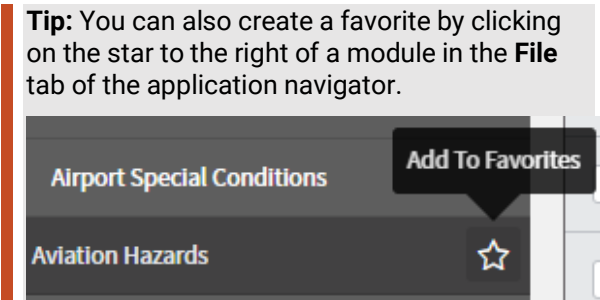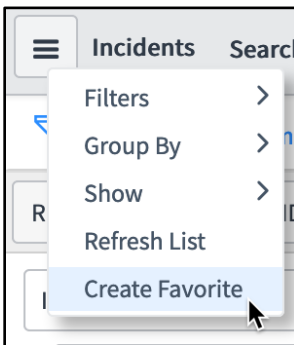# Creating Favorites in the Data Management Tool

After applying a filter, you may want to save it as a favorite for easy access in the future. For example, you may want to create favorites so you can easily see:

- All of your parent's selection areas
- All of your selection areas
- All selection areas you belong to
- All resources managed by your dispatch center

**Tip:** Creating favorites is a good way to filter out applications or modules that you do not often use.

1   After applying a filter, click the **List Controls** icon (≡) and select Create Favorite.

Tip: You can also create a favorite by clicking on the star to the right of a module in the **File** tab of the application navigator.

2   In the Create Favorite screen, name the favorite and select a color and icon. Then click **Done.**
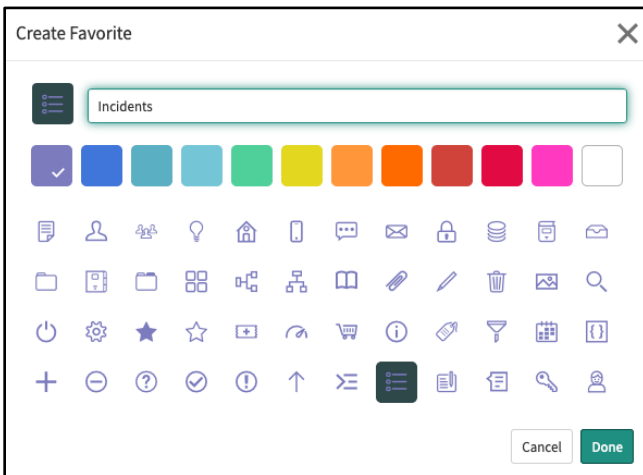
3   This filtered list now appears in your Favorites list in the application navigator.
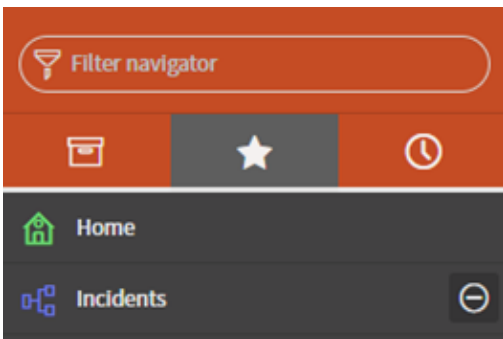
Tip: To remove a filter, hover to the right of the filter name in the application menu and click the **Remove From Favorites** icon.