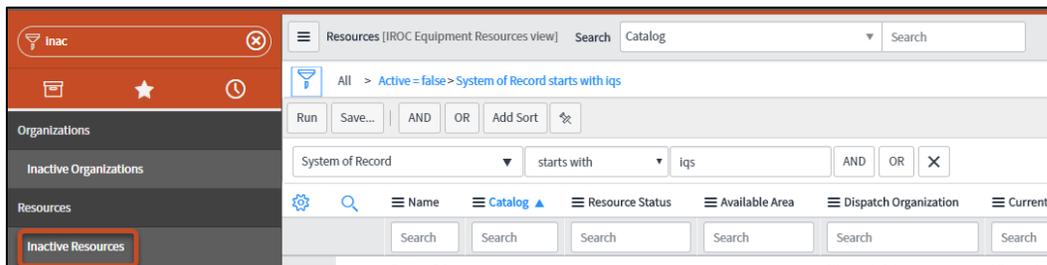


Activating IQS Resources

If dispatchers within your organization need to use resources that they know exist but that are not appearing in IROC Portal, it is likely that they are showing as inactive because they have not synced with IRWIN. As a dispatch manager, you may fix this issue from the IROC Data Management Tool (DMT).

- 1 Navigate to IROC DMT by clicking **DMT** in the **Quick Links** menu of IROC Portal.
- 2 Start typing “inactive resources” in the Filter Navigator.
- 3 Click on the **Inactive Resources** module to open the Resources list on the right side of the screen.



- 4 Use any of the filters or search fields available in the DMT list to find the inactive resource.
- 5 Click on the **Information** icon for that resource and click **Open Record** in the preview screen.
- 6 Click on the **Actions** icon (☰) in the upper-left corner of the resource screen.
- 7 Choose **Activate IQS Resource** from the drop-down.

