

DRAFT

ROSS Change Board Meeting
October 12 – 13, 2005

Attendance;
Sherri Fox
Lani Williams
Grant Kemp
Dave Hendren
Beth Mason
Rod Chaffee
Jon Skeels
Rochelle Piro

New Member – Bryan Schieber, CDF

Introductions and welcome of new member Bryan S. from CDF as the permanent California representative.

Jon provided a project update and review of items to be included in Version 2.4 due for release in March of 2006. New hardware has or will be delivered soon to LMC and NITC and is expected to be ready for the 2.4 release. These are IBM P570 servers with increased CPU's and expanded memory which will increase performance.

Reviewed the update of the ROSS Change Management Plan for the inclusion of the NWCG decision on the CWCG request for a permanent member position. The revised plan will be posted on the ROSS web page.

Reviewed the DRAFT version of the ROSS Phase II Charter and all the investment segments with applicable time frames for implementation. This will be posted on the ROSS web page once approved.

Reviewed and updated the version plan developed in May 2005 as items addressed in version 2.4 were previously identified for future versions.

Reviewed and made decisions on the 66 suggestions received between May and September 2006.

- Out of the 66 – 19 Accepted
- Of the 19:
 - 2 – Data Related
 - 2 – Software Bugs
 - 13 – Minor Enhancements (Operations & Maintenance)
 - 1 – Possible Investment Segment
- Possible Investment Segment
 - Enhancing the Personal Setting screen to allow for individual customization.
 - i.e. Setting defaults for screen openings (crews or aircraft)
 - Setting defaults for query sorts (Home Unit vs Provider on Resource Status)

The full results of the suggestion review will be posted on the ROSS web page.

Two recommendations were discussed and made to the ROSS Business Lead and Project Manager to take forward to the National Coordinators for decision.

1. Reports Committee

Suggested new reports arriving through various sources are reviewed by the change board. The ROSS business team has been developing, determining reports needs for new and approved improvements to existing reports functionality in the application.

This committee would receive all approved suggestions from the CB for new or improving current reports to the ROSS application. The committee should comprise of 4-6 dispatchers familiar with current reporting needs and recognize future needs in order to propose new report formats. They would work within the guidelines of the Change Management Plan under the change board.

2. Business Practices Committee

ROSS has been designed with maximum flexibility in mind to allow a certain task to be accomplished in multiple ways. At a minimum, standards need to be established for each task such as mobilizing crews. What are the minimum acceptable standards for Local Incidents vs Non-Local Incidents?

Identification of each crew member?

Travel Itineraries?

Roster and Manifests?

A few GA's have begun to establish these standards, but no general guidance have been developed.

This committee would develop standard operating process to follow when using the ROSS application. Once the practices are developed this committee would review suggested changes and make recommendation for revisions.

The committee would not necessarily need to detail the "how to" but rather determine the practice as "If mobilizing an agency crew, a roster of this crew will be required", if mobilizing a contract crew, a manifest will be required". The committee could work in conjunction with the current DEW group. Once developed the business practices could be incorporated into the Mobilization Guides.

Three members of the current change board tenure has expired. The remaining members have agreed with the approval of their supervisors to continue another year. Past forward to the ROSS Business Lead and Project Manager was a request to replace the out going members and have replacements selected to begin Jan 2006. The needed position would be two local dispatch representatives and one GACC representative.

Also in this request was the need to select a new chair for the board. A recommendation was made and will be announced at the National Coordinators meeting in December.

Suggested developing a Power Point Presentation on change plan process for members to use as they participate in GACC dispatcher workshops.

Meeting adjourned.