Ad hoc Move Requests

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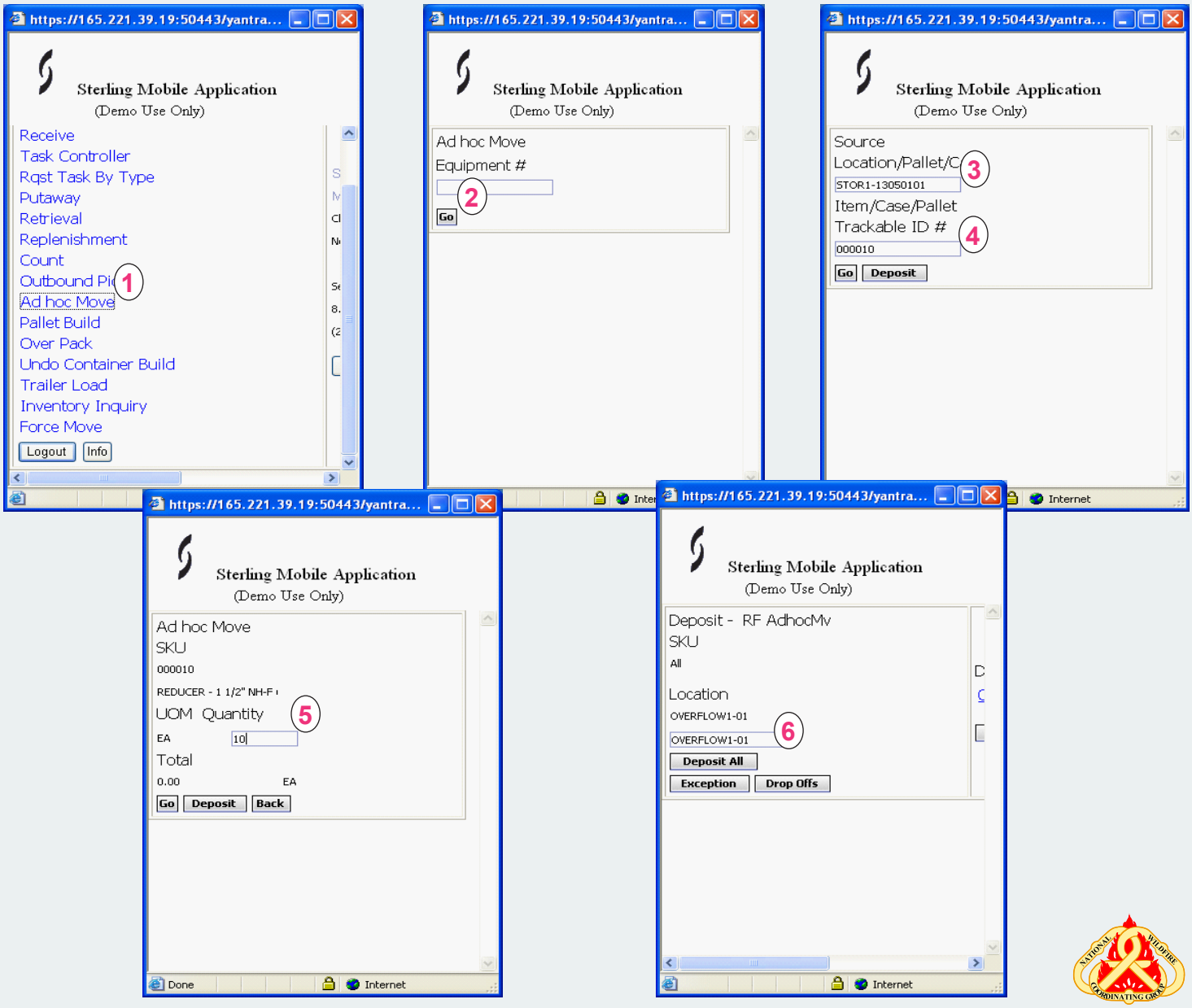
Ad hoc move requests created in the console generate pick and deposit tasks for the scan gun. Ad hoc move requests allow you to move goods from the Receiving Dock to Storage or move goods between two storage locations. You can also perform ad hoc move requests when consolidating inventory locations.

To perform an ad hoc move request

1. Under **Menu**, double-tap **Ad-Hoc Move**.
2. On the next screen that appears, tap **Go**
3. Scan the **Source Location** from where you want to move the inventory.
4. Scan the **Item/Case/Pallet** of the inventory you want to move.
5. Type the **quantity**, and then tap **Go**

   If the item is tag controlled and/or Trackable, scan the lot attributes and Trackable IDs when prompted.
6. On the **Deposit** screen, scan the **deposit location**, and then tap **Deposit All**

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