

ROSS Change Board Meeting

Attendees: Jon Skeels (ROSS Senior Project Manager)
Beth Spencer (ROSS Configuration Management Coordinator)
Kristi Cutler (ROSS Change Control Board Chair)
Dave Hendren (NICC Representative)
Kenan Jaycox (GACC Representative)
Lauren Hickey (GACC Representative)
Molly Campbell (Local Dispatch Center Representative)
Kai Olsen (Local Dispatch Center Representative)
Greg Adams (California Agency Representative) via VTC
Sarah Fisher (Incident Business Lead) via Conference Call
Rex Alford (Reports Group)

Absent: Angie Hinker (Local Dispatch Center Representative)

- Configuration Management Plan Training completed with Karen Beck.
- Reviewed standards for NAP and how it is being utilized by other fire programs.
- Reviewed ROSS representatives for each GACC and they will be posted on web site.
- Change Request form, reviewed form changes. This will be posted on the web site next week.
- Review of 3.0 – Change evaluations and recommendations addressed as presented to group. Review of previous changes and disposition. Documentation on CR spreadsheets was completed by CMC.
- Reviewed CMP for any updates and changes, CMC captured notes in document. Reviewed Section 4 and made applicable changes.
- **Set schedule for CMB meetings:**

The CMB will plan on one meeting per year face to face in Oct/Nov, one VTC meeting in the spring. For 2012 Fall and 2013 spring the meetings will be VTC, we will have next face to face fall 2013.