

## 2.16.4 Search For Resources

2.16.4 screenshots.docx - Microsoft Word

Resource Ordering and Status System (ROSS) - \*\*\* PRACTICE v2.16.4.13 \*\*\*

File Administration Resource Incident Request Travel Status Window Help

NI IL IN [CA-KNF-003407] Wildland - test - Mary G OF REQ IR PR MP RS TL RE ! Ø

Search For Resources MARY GAUSEN @CA-YICC R ? X

Set Filter Criteria For Resources

Catalog Overhead Last Name ^ Home Dispatch - Provider Agency

Category \*\*ALL\*\* First Name Current Dispatch Vendor

Item Name Resource Name Home GACC Contract #

Item Code Current GACC Incident Name

Trainee Only Provider Incident # - -

Qualified Only Home Unit - -

Select Resource

Resource Name	Status	Incident	Request #	Current Dispatch	Home Dispatch
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Resource Name  Assignment Resource Name Go To View Print ▶

Figure 1. Search For Resources screen

### Example 1

Search for all ESDSDs with a provider of Klamath National Forest

1. Select the Overhead Catalog.
2. In the Item Code text box, enter ESDS.
3. In the Last Name text box, enter \* (asterisk).
4. In the Provider text box, enter CA-KNF.
5. Click the Filter button.

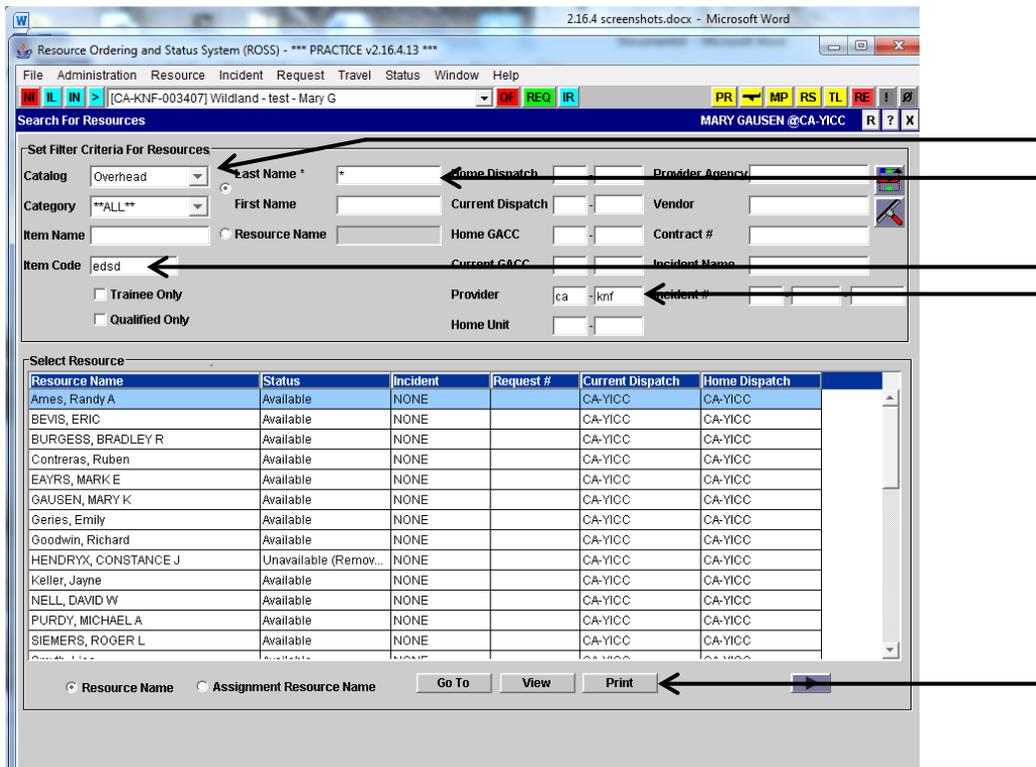


Figure 2. Listing of all EDSs for Klamath National Forest

6. To download and open the resulting grid in Excel, click the Print button.

*The Print button downloads the entire grid, not individual rows. You do not need to highlight the grid.*

7. If you are presented with the screen as shown in Figure 3, click No, and then click Open.

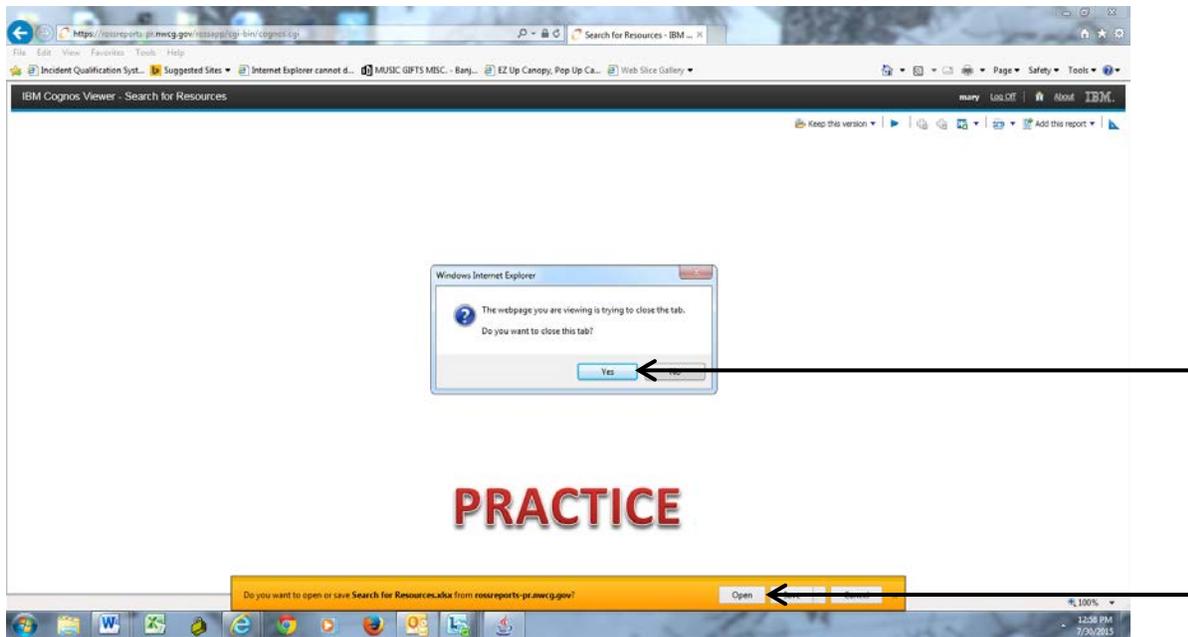


Figure 3. Optional screen that may appear when attempting to download and print

The screenshot shows a Microsoft Excel spreadsheet titled "Search for Resources.xlsx [Protected View] - Microsoft Excel". The spreadsheet contains a table with the following columns: Resource Name, Status, Availability Area, Incident, Request #, Current Dispatch, Home Dispatch, Incident Type, Requested Item, Provider, Contract Type, and Record Source. The data is as follows:

Resource Name	Status	Availability Area	Incident	Request #	Current Dispatch	Home Dispatch	Incident Type	Requested Item	Provider	Contract Type	Record Source
Ames, Randy A	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
BEVIS, ERIC	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
BURGESS, BRADLEY R	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
Contreras, Ruben	Available	National	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
EAYRS, MARK E	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
GAUSEN, MARY K	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
Genes, Emily	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
Goodwin, Richard	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
HENDRYX, CONSTANCE J	(Unavailable (Removed))	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
Keller, Jayne	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
HELL, DAVID W	Available	National	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
PURDY, MICHAEL A	Available	National	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
SEMERIS, ROGER L	Available	National	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
Smyth, Lisa	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
Spivey, Joseph Riley	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
Stovall, Natalie M	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
Torpin, Dianne E	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS
Yves, Angela J	Available	Local	NONE		CA-YICC	CA-YICC			CA-KNF		IGCS

Figure 4. Resulting Excel spreadsheet

8. Edit the spreadsheet to suit your needs.
9. To print, click Print from the File menu.

## Example 2

Search for all equipment currently assigned to the incident, "Wildland – test – Mary G..

1. Enter the following search criteria:

- Catalog – Equipment
- Resource Name - \*
- Incident Name – Wildland\*.

2. Click the Filter button.

Search for Resources

Set Filter Criteria For Resources

Catalog: Equipment, Resource Name: \*, Incident Name: wildland\*

Resource Name	Status	Incident	Request #	Current Dispatch	Home Dispatch
Backhoe - Bills Backhoes	Reserved	[CA-KNF-0034...	E-2	CA-YICC	CA-YICC
GENERATOR - Mikes Machines - 456	At Incident	[CA-KNF-0034...	E-7	CA-YICC	CA-YICC
water tender	Reserved	[CA-KNF-0034...	E-3	CA-YICC	CA-YICC

Print

Figure 5. Equipment currently assigned at the incident

3. To download and print the resulting grid, click the Print button.

*Note the different types of status that comes up on the search. The search lists only those resources currently assigned to the incident.*

### Example 3

Search for all Overhead Division/Group Supervisors (DIVS) with a provider of Siskiyou Unit – CDF currently assigned to the “Wildland – test – Mary G” incident.

1. Enter the following search criteria:

- Catalog – Overhead
- Item Code - DIVS
- Last Name –\*
- Provider – CA-SKU
- Incident Name - \*Mary\*.

2. Click the Filter button.

Resource Ordering and Status System (ROSS) - \*\*\* PRACTICE v2.16.4.13 \*\*\*

File Administration Resource Incident Request Travel Status Window Help

Search For Resources [CA-KNF-003407] Wildland - test - Mary G MARY GAUSEN @CA-YICC

**Set Filter Criteria For Resources**

Catalog: Overhead Last Name: \* Home Dispatch: Provider Agency:

Category: \*\*ALL\*\* First Name: Current Dispatch: Vendor:

Item Name: Resource Name: Home GACC: Contract #:

Item Code: divs Current GACC: Incident Name: \*Mary\* Incident #:

Trainee Only Provider: ca - sku

Qualified Only Home Unit:

**Select Resource**

Resource Name	Status	Incident	Incident Type	Requested Item	Provider
Bradley, Michael J	Mob En Route	[CA-KNF-003407] Wildland - t...	Fire - Wildfire	STRIKE TEAM LEAD...	CA-SKU
BRAVO, RON	Demob En Route	[CA-KNF-003407] Wildland - t...	Fire - Wildfire	DIVISION/GROUP SU...	CA-SKU
CUNNINGHAM, KENT	Reserved	[CA-KNF-003407] Wildland - t...	Fire - Wildfire	DIVISION/GROUP SU...	CA-SKU
DOW, DARREN	At Incident	[CA-KNF-003407] Wildland - t...	Fire - Wildfire	DIVISION/GROUP SU...	CA-SKU

Resource Name  Assignment Resource Name Go To View Print

Figure 6. Resulting grid for all Overhead Division/Group Supervisors (DIVS) for Siskiyou Unit – CDF currently assigned to the incident

*Note that Michael Bradley shows on the search as a Strike Team Leader. He is also qualified as a DIVS so that is why he showed up on the search.*

The search is looking for all resources qualified as a DIVS who are currently on the incident, not just their assigned qualification.

Also note the different types of status that comes up in the search. The search will only bring up resources currently assigned to the incident.

#### Example 4

Search for all overhead on incident “Wildland – test – Mary G.”

1. Enter the following search criteria:

- Catalog – Overhead
- Last Name –\*
- Incident Name - \*Mary\*.

2. Click the Filter button.

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File Administration Resource Incident Request Travel Status Window Help

Search For Resources MARY GAUSEN @CA-YICC

Set Filter Criteria For Resources

Catalog: Overhead  
 Category: \*\*ALL\*\*  
 Item Name:   
 Item Code:   
 Trainee Only  
 Qualified Only

Last Name: \*  
 First Name:   
 Resource Name:   
 Home GACC:   
 Current GACC:   
 Provider:   
 Home Unit:   
 Home Dispatch:   
 Current Dispatch:   
 Provider Agency:   
 Vendor:   
 Contract #:   
 Incident Name: \*Mary\*  
 Incident #:   
 Incident #:

Select Resource

Resource Name	Status	Incident	Incident Type	Requested Item	Provider
Bradley, Michael J	At Incident	[CA-KNF-003407] Wildland - L...	Fire - Wildfire	STRIKE TEAM LEAD...	CA-SKU
CUNNINGHAM, KENT	Reserved	[CA-KNF-003407] Wildland - L...	Fire - Wildfire	DIVISION/GROUP SU...	CA-SKU
DOW, DARREN	At Incident	[CA-KNF-003407] Wildland - L...	Fire - Wildfire	DIVISION/GROUP SU...	CA-SKU
GAUSEN, MARY K	At Incident	[CA-KNF-003407] Wildland - L...	Fire - Wildfire	SUPPORT DISPATC...	CA-KNF

Resource Name Assignment Resource Name Go To View Print

Figure 7. All overhead on incident, “Wildland – test – Mary G”

Refer to Example 1 to download and print the resulting grid in Excel.

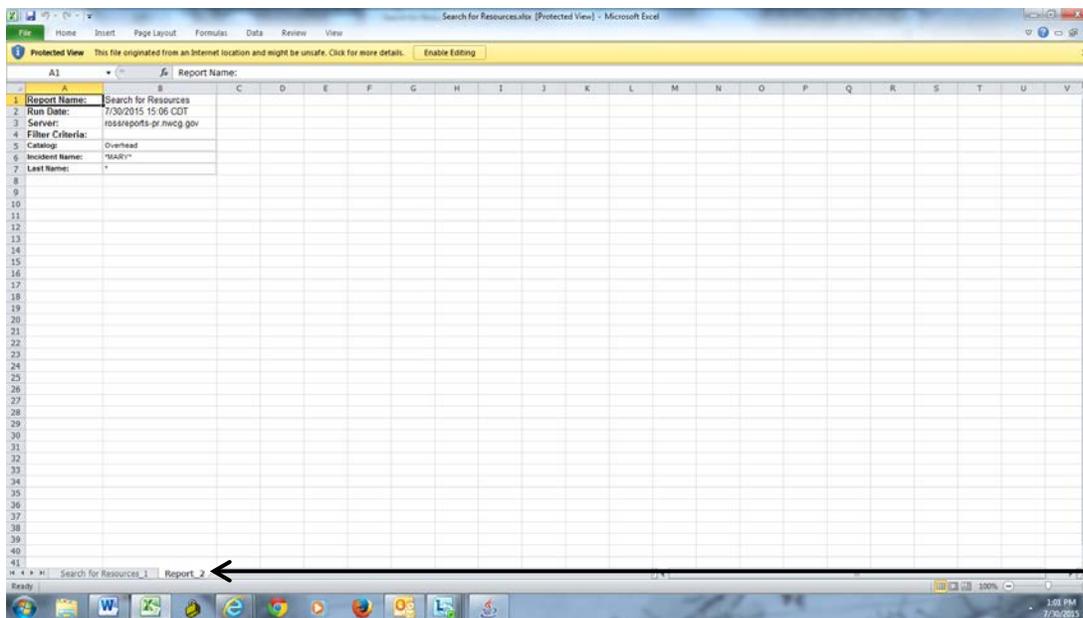


Figure 8. Resulting Excel spreadsheet

*Note the different tabs. The Report tab shows your search criteria results.*

## Key Items

- Carefully consider your search criteria before clicking the Filter button.
- Specifying only Overhead and Last Name - \*, for example, will filter for all Overhead in ROSS, which would take time and would not provide very useful results.
- The Print button does not allow you to choose specific rows to print. The entire grid will always download for you to print in Excel.
- If you need to view only one resource, go to the View button and view resource.